

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
March 8, 2023

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CALL TO ORDER**

President Snyder called the meeting to order at 6:00pm.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Members present:

Ackerman, Bruce	McCaffery, Shaun
Benediktsson, Cathy <i>arrived at 6:05</i>	Nichols, Vicki <i>arrived at 6:02</i>
Bloom, Gail	Patton, Morgan
Davis, Tamara	Pigoni, Carol
Deicke, Art	Rich, Diana
Gallian, Laurie	Rowland Jr., Herb
Harlem, Pamela	Schulze, Ed
Harvey, Susan	Witt, David <i>arrived at 6:04</i>
Hootkins, Susan	Zavala, Aarón
Kubota, Evan	Snyder, Richard

Members absent:

Open seats: Corte Madera, Ross, San Anselmo and one Sonoma County at Large.

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dawn Williams, Administrative Technician (Confidential)
Carolyn Borr, Administrative Clerk
Janet Coleson, General Counsel

A quorum was present and due notice had been published.

4. **APPOINTMENT OF NEW TRUSTEE**

The Board welcomed three new trustees: Aaròn Zavala from Rohnert Park, Vicki Nichols from Sausalito, and Mayor Susan Harvey of Cotati. Each Trustee made a brief statement introducing themselves and their background.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **Resolution 2022/23-10: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to Government Code Section 54953(e)(3)**

C. **MINUTES** – Minutes for Special Board Meeting held on February 8, 2023.

D. **FEBRUARY 2023 FINANCIAL REPORTS**

It was M/S Trustee McCaffery/Trustee Schulze to accept the Consent Calendar:

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Gallian, Trustee Harlem, Trustee Harvey, Trustee Hootkins, Trustee Kubota, Trustee McCaffery, Trustee Nichols, Trustee Patton, Trustee Pigoni, Trustee Rich, Trustee Schulze, Trustee Witt, and Trustee Snyder

No: (none)

Abstain: Trustee Rowland and Trustee Zavala

Absent: (none)

7. **NEW BUSINESS**

A. **Laboratory Update**

Dr. Kelly Liebman, Scientific Programs Manager, presented a quarterly update focusing on tick surveillance and current laboratory activities during the months of December 2022 – February 2023. She also provided a brief overview of the 2022 Vector Surveillance Report.

8. **COMMITTEE & STAFF REPORTS**

A. **Executive Committee**

President Snyder explained that the Executive Committee met on March 1st, 2023. Many items were discussed, including plans for the preparation of the FY 2023/24 budget, starting a new helicopter service contract, recruitment processes for open regular and seasonal positions, and the placement of the current Board Policy Manual on the District's website. President Snyder further noted that to continue remote teleconference meetings under AB361, the Board will be meeting at least every 30 days.

9. MANAGER’S REPORTS

Manager Smith and Assistant Manager Hawk referred the Board to their written report and offered to answer any questions. (*Manager’s and Assistant Manager’s reports were included in the March Board packet*)

10. WRITTEN COMMUNICATIONS

No written communications.

11. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Zavala asked Manager Smith what methodology was used in choosing the publications for an upcoming newspaper insert. Manager Smith explained that the District rotates publications, and reviews the effectiveness of the outreach efforts before selecting publications for the next insert.

Trustee Gallian expressed her concern for staff in the coming days in light of the forecast inclement weather.

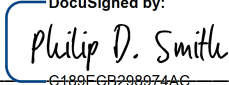
Trustee Rich complimented retired employee Dan Leslie on his professionalism, courtesy, and the positive experience she had with him when dealing with a neglected swimming pool in her neighborhood.

President Snyder complimented all involved in the financial re-ordering at the District.

Trustee Gallian reminded the Board of the April 1, 2023, deadline for submitting Form 700.

12. ADJOURNMENT

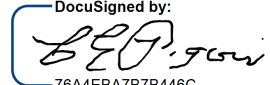
There being no further business to come before the Board, President Snyder adjourned the meeting at 6:50 pm.

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District Representative
MSMVCD

4/5/2023

Date of Approval

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Trustee
MSMVCD Board of Trustees

4/5/2023

Date of Approval