Marin/Sonoma Mosquito & Vector Control District 595 Helman Lane

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BOARD OF TRUSTEES

EXECUTIVE COMMITTEE MEETING

DATE: Tuesday June 8, 2021 **TIME:** 1:00 p.m. to 2:30 p.m.

LOCATION: Via Videoconference Call (Zoom)

Meeting Link: https://us02web.zoom.us/j/85438646579

Meeting ID# 854 3864 6579

Telephone Access: (669) 900 9128

1. ROLL CALL

Pamela Harlem, *Chair* Tamara Davis Laurie Gallian Carol Pigoni Richard Snyder

2. PUBLIC TIME

Public Time is time provided so the public may make comment on any item not on the agenda.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

3. <u>NEW BUSINESS</u>

A. Staff Updates:

- 1. Current financial status. Overview of proposed budget & capital spending for FY 2021-22 (Jennifer Crayne, Erik Hawk, Phil Smith)
- 2. Brief Operational update (by Erik Hawk)
- 3. Review of draft agenda for June 9, 2021 Board Meeting.
- 4. Report on staffing and recruitment status. (Phil Smith)

- 5. Updates by Phil Smith on progress made to date on other projects since committee's prior meeting.
- 6. Possibility of implementing e-Government software modules for recruitment, onboarding, certain HR functions etc. Potential to apply for full funding under the American Rescue Plan.
- 7. Committee to give direction to staff on above items.
- B. Tentative schedule of Board meetings for 2021 & potential items for inclusion.
- C. Consider providing a committee report to the Board at the June 9, 2021 meeting.
- 4. **OPEN TIME FOR COMMITTEE OR STAFF COMMENTS**
- 5. <u>SET TENTATIVE SCHEDULE FOR FUTURE MEETING</u>
- 6. ADJOURNMENT