

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (toll free) 707-285-2210 (fax)

**BOARD OF TRUSTEES
SPECIAL & REGULAR BOARD MEETING**

DATE: September 8, 2021
TIME: Closed Session 6:00 p.m.
Regular Meeting will begin or as soon as possible after Closed Session, but no earlier than 7 p.m.

LOCATION: **Teleconference – See Below**

Please note that due to the Shelter in Place Orders issued by Sonoma and Marin Counties Health Officers, and the State of California, options for observing the Board Meeting and for submitting communication regarding the meetings have changed. The Board of Trustees will meet remotely via teleconferencing, as authorized by the Governor's Executive Order N-29-20. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

The Board Meeting Teleconference:

Click the link on the District's website, <https://www.msosquito.org/board-meetings>, to watch live-streamed meetings. The unique link for each meeting is found on the first page of the applicable agenda (see Zoom Meeting Link below for this meeting).

Public Communication:

The public is welcome to address the Board of Trustees on items listed on the Consent Calendar or on other items not listed on the agenda but within the Board's jurisdiction during the general Public Comment period. There will also be an opportunity for the public to comment on other agenda items at the time they are discussed. Please raise your hand using the electronic "raise hand" button or provide typed comments via the Q & A button. Both features are available at the bottom of the Zoom screen.

The public may submit comments by:

- 1) Emailing comments to dawnw@msosquito.org or
- 2) Delivering written comments via mail to the District; or
- 3) Participating in the teleconference by calling (669) 900-9128 or joining the videoconference at the link provided below:

[Zoom Meeting Link](#)

The Webinar ID is 875 5208 2335

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting the Board Clerk at dawnw@msosquito.org or calling the District's offices at (707) 285-2200. If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 24 hours in advance of the meeting at (707) 285-2204.

Agendas and supporting documents are also available for review on the District's official noticing bulletin board (595 Helman Lane, Cotati, CA 94931) and at the District's website at: <https://www.msмосquito.org/board-meetings>

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.

Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

*Items marked * are enclosed attachments.*

Items marked # will be handed out at the meeting.

1. CLOSED SESSION

A. Closed Session pursuant to California Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith
Erik Hawk

Employee Organization: Western Council of Engineers

B. Adjourn Closed Session to Open Board Meeting.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL (13 members must be present for a quorum)

Bruce Ackerman, Fairfax
Cathy Benediktsson, Tiburon
Gail Bloom, Larkspur
Tamara Davis, Sonoma Co. at Large
Art Deicke, Santa Rosa
Julia Ettlin, Windsor
Laurie Gallian, Sonoma (*First V.P.*)
Susan Hootkins, Petaluma
Ranjiv Khush, San Anselmo
Shaun McCaffery, Healdsburg

Morgan Patton, Marin Co. at Large
Carol Pigoni, Cloverdale (*Secretary*)
Monique Predovich, Ross
Diana Rich, Sebastopol
Herb Rowland, Jr., Novato
Ed Schulze, Marin Co. at Large
Veronica Siwy, Rohnert Park
Richard Snyder, Belvedere (*Second V.P.*)
David Witt, Mill Valley
Pamela Harlem, San Rafael (*President*)

Open Seats:

Corte Madera, Cotati, Sausalito and one Sonoma County at Large

5. PUBLIC TIME

*Public Time is time provided by the board so the public may make comment on any item **not on the agenda**.*

The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

6. CONSENT CALENDAR

A. APPROVAL OF AGENDA

B.* MINUTES – Minutes for Board Meeting held on August 11, 2021.

C.* FINANCIAL

Warrants – August 2021

August Payroll: \$209,816.05

August Expenditures: \$409,485.46

Total: \$619,301.51

ACTION NEEDED

INFORMATION ENCLOSED

D. ENDING ACCOUNT BALANCES:

Operating Fund: \$9,646,781.91

INFORMATION ENCLOSED

7. NEW BUSINESS

A. Establish Board of Trustees Hearing Panel for Personnel Matters

Staff Report: Article 16.1 B. 1 of the two Memoranda of Understanding between the District and the Western Council of Engineers, and the District Employee Policy Manual Section D-200, established a mechanism for a panel of three members of the Board of Trustees to hear appeals for significant disciplinary matters. Although some hearings might be relatively brief, legal counsel advises that appeals concerning serious matters could necessitate hearings of up to three days. In many respects this panel functions similarly to a Board committee; for instance, its decisions are subject to review and affirmation or rejection by the full Board. A panel was last appointed in 2014. Staff recommends that a new panel be appointed. President Pamela Harlem will propose nominations for the Board's consideration.

ACTION NEEDED

RECOMMENDED ACTION: Appoint three members of the Board of Trustees and two alternate members to an Appeal Panel.

B.* Resolution 2021/22-01: Proposed COVID-19 Mandatory Vaccination Policy

ACTION NEEDED

Staff Report: This policy is intended to be an emergency public health response to mitigate the negative public health consequences associated with COVID-19, to protect against illness, hospitalizations and death, and to reduce the likelihood of new variants of the SARS-CoV-2 virus emerging.

Following direction given to staff at the Board’s meeting on August 11, 2021, staff prepared the enclosed Mandatory Vaccination Policy, which requires full vaccination of all “District Personnel” within specified timeframes. In addition to employees and volunteers, the term “District Personnel” encompasses contractors who work on District premises, e.g. the janitorial team and the Information Technology contractor. The proposed policy applies to vaccines that have been granted either emergency use authorization or full approval by the Food & Drug Administration. Employees would be granted paid time to receive the necessary vaccinations.

Under the proposed policy, the Board of Trustees retains the sole authority to determine whether, in future, the public health circumstances have improved sufficiently to permit suspension or revocation of the policy. Given the temporary nature of the policy, staff recommends that it remain a stand alone policy rather than being incorporated in the District Employee Policy Manual.

Management informed the employee union, the Western Council of Engineers (WCE) of the District’s intent to adopt the Mandatory Vaccination Policy. Following a bargaining session over the effects of implementing the policy, WCE indicated its concurrence with the document as presented.

RECOMMENDED ACTION:

1. Review the proposed “Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process.” At its discretion, the Board may amend the proposed policy before adoption.
2. Consider a motion to approve Resolution 2021/22-01, which adopts the “Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process.”

INFORMATION ENCLOSED

C.* Laboratory Update
Presentation by Dr. Kelly Liebman, Scientific Programs Manager

INFORMATION ENCLOSED

8. **COMMITTEE & STAFF REPORTS**

No committee or staff reports.

9.* **MANAGER'S REPORTS**

INFORMATION ENCLOSED

10. **WRITTEN COMMUNICATIONS**

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY
SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

11. **OPEN TIME FOR BOARD OR STAFF COMMENTS**

12. **ADJOURNMENT**

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
August 11, 2021

SPECIAL & REGULAR BOARD MEETING MINUTES

1. **CLOSED SESSION** (6 p.m.)
 - A. **Closed Session pursuant to California Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS**

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith
Erik Hawk

Employee Organization: Western Council of Engineers
 - B. **Closed Session was scheduled to adjourn to Open Board Meeting at 7 pm or as soon as possible after Closed Session.**

Report from closed session: Direction was given to staff.
2. **CALL TO ORDER**

First Vice President Gallian called the regular meeting to order at 7:02 pm.
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

Members present:

Ackerman, Bruce	Hootkins, Susan
Benediktsson, Cathy	Khush, Ranjiv <i>Arrived at 7:05</i>
Bloom, Gail	McCaffery, Shaun
Davis, Tamara	Rowland Jr., Herb
Deicke, Art	Schulze, Ed
Ettlin, Julia	Siwy, Veronica
Gallian, Laurie	Snyder, Richard <i>Left at 7:15</i>
	Witt, David

Members absent:

Patton, Morgan
Pigoni, Carol
Predovich, Monique
Rich, Diana
Harlem, Pamela

Open seats: Corte Madera, Cotati, Sausalito and one Sonoma County at Large

Others present:

Philip Smith, District Manager

Erik Hawk, Assistant Manager

Dawn Williams, Confidential Administrative Assistant

Janet Coleson, General Counsel

A quorum was present, and due notice had been published.

Trustee Snyder requested to change the order of the agenda so that item 7A, Continued Business, Proposed Revised COVID-19 Prevention Program would be heard before item 5, Public Time.

5. PUBLIC TIME

This item was moved to follow item 7A, Continued Business, Proposed Revised COVID-19 Prevention Program.

7. CONTINUED BUSINESS

A. Proposed Revised COVID-19 Prevention Program

It was M/S Trustee Davis/Trustee Snyder to approve the proposed Revised COVID-19 Prevention Program.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder and Trustee Witt*

***No:** Trustee Benediktsson*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich and Trustee Harlem*

Taken out of sequence

5. PUBLIC TIME

No public comment.

6. CONSENT CALENDAR

A. CHANGES TO AGENDA/APPROVAL OF AGENDA

B. MINUTES – Minutes for Board Meeting held on June 9, 2021.

C. FINANCIAL

Warrants – June 2021

June Payroll:	\$203,251.77
June Expenditures:	<u>\$605,436.36</u>
Total:	\$808,688.13

D. FINANCIAL

Warrants – July 2021

July Payroll:	\$ 207,722.27
July Expenditures:	<u>\$1,072,099.90</u>
Total:	\$1,279,822.17

E. ENDING ACCOUNT BALANCES:

Operating Fund:	\$10,409,601.40
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F. 4th QUARTER FINANCIAL STATEMENT FOR FY 2020/21

Trustee Bloom requested that item 6F be removed from the Consent Calendar for separate discussion.

It was M/S Trustee Davis/Trustee Schulze to accept the Consent Calendar with the withdrawal of item 6F.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Rowland, Trustee Schulze, Trustee Siwy, Trustee Snyder and Trustee Witt*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich and Trustee Harlem*

F. 4th QUARTER FINANCIAL STATEMENT FOR FY 2020-21

Trustee Bloom inquired about the budgeted totals versus the actual results for Fiscal Year 20-21. Trustee Bloom wanted to confirm that the District had ended the year in a better position than it had anticipated. Manager Smith committed to study the matter and report back to the Board with more detailed information.

It was M/S Trustee Davis/Trustee Bloom to accept the 4th Quarter Financial Statement for FY 2020/21.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Rowland, Trustee Schulze, Trustee Siwy and Trustee Witt*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Harlem and Trustee Snyder*

8. NEW BUSINESS

A. Monthly Billing and Treatment Operations Cost Control Billing Sheet for FY 2021-22.

It was M/S Trustee Benediktsson/Trustee Schulze to approve the Monthly Billing and Treatment Operations Cost Control Billing Sheet for FY 2021-22.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Ettlin, Trustee Gallian, Trustee Hootkins, Trustee Khush, Trustee McCaffery, Trustee Rowland, Trustee Schulze, Trustee Siwy and Trustee Witt

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Pigoni, Trustee Predovich, Trustee Rich, Trustee Harlem and Trustee Snyder

B. Report by Dana Shigley (Management Aide) on progress made toward implementation of the new Financial Management Information System.

Manager Smith briefly summarized the written report provided in the agenda packet, emphasizing the tremendous progress Financial Manager Jennifer Crayne and Management Aide Dana Shigley have made, which has advanced to implementation of the new software by one month compared to the original schedule. Continued updates will be provided throughout the process at subsequent meetings of the Board.

9. COMMITTEE & STAFF REPORTS

A. Legislative Committee

Trustee Davis explained that the promised \$1.5 million in funding for CalSurv (now named VectorSurv), intended to benefit the statewide mosquito data collection & analysis system managed through UC Davis (DART), had not yet been delivered. Ms. Davis is also working on an educational Trustee session, which will be conducted through Zoom and made available to all California mosquito district Trustees sometime this fall.

10. MANAGER'S REPORT

Expanding on his written report, Manager Smith explained that along with Field Supervisor Jason Sequeira, Lead Biologist Sarah Brooks and Laboratory Director Dr. Kelly Liebman, he has completed initial drone flight training. Also, last week Mr. Smith earned his FAA Part 107 Commercial Remote Pilot Certificate and several other staff are close behind. Mr. Smith also noted that the Governor's Executive Order suspending certain provisions of the Brown Act's teleconferencing requirements during COVID-19 will expire after September 30, 2021. Manager Smith received a price quote for equipment updates to the current audiovisual set up, that would allow for hybrid meetings. Manager Smith and Assistant Manager Hawk offered to answer any questions. *(Manager's and Assistant Manager's reports were included in the August Board packet)*

11. WRITTEN COMMUNICATIONS

No written reports.

12. OPEN TIME FOR BOARD OR STAFF COMMENTS

Trustee Schulze recognized Financial Manager Jennifer Crayne for providing her knowledge or assistance to other Special Districts when requested.

Trustee Ackerman called attention to the 2021 report from the IPCC in regards to climate change. He congratulated the District for doing its part by providing electric vehicles where possible, but also stressed that in order to reverse the ongoing serious issues, changes on a global scale will be needed.

Trustee Deicke mentioned that he had noticed one of the District vehicles sporting the new graphics and he approved of the updated look.

Trustee Gallian acknowledged the District employees for their above par service while navigating through these difficult times.

13. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Schulze/Trustee Davis to adjourn the meeting at 7:43 pm.

District Representative
MSMVCD

Date of Approval

Trustee
MSMVCD Board of Trustees

Date of Approval

Check Register

Check Date: 08/13/2021

Process: 2021081303

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Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 08/01/2021 to 08/15/2021

Bank Account	Transit Number	Bank Name
701320459	071000013	Paylocity Trust Account

Payroll Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
2005	Regular	8/13/2021	114	Crayne, Jennifer M	3,100.95	3,100.95	
2006	Regular	8/13/2021	83	Delsid, Paula A	132.76	132.76	
2007	Regular	8/13/2021	87	Smith, Philip D	6,440.11	6,440.11	
2008	Regular	8/13/2021	81	Williams, Dawn A	2,119.14	2,119.14	
2009	Regular	8/13/2021	60	Brooks, Sarah M	3,208.10	3,208.10	
2010	Regular	8/13/2021	64	Holt, Kristen A	3,106.96	3,106.96	
2011	Regular	8/13/2021	118	Liebman, Kelly A	3,383.24	3,383.24	
2012	Regular	8/13/2021	115	Ball, Bradley A	2,379.64	2,379.64	
2013	Regular	8/13/2021	62	Beardsley, Kevin G	2,964.26	2,964.26	
2014	Regular	8/13/2021	86	Beck, David G	2,783.87	2,783.87	
2015	Regular	8/13/2021	26	Cole, Michael S	3,159.48	3,159.48	
2016	Regular	8/13/2021	127	Hagelshaw, Jessi A	2,385.32	2,385.32	
2017	Regular	8/13/2021	55	Hawk, Erik T	4,482.59	4,482.59	
2018	Regular	8/13/2021	93	Karinen, Kasey L	2,499.18	2,499.18	
2019	Regular	8/13/2021	48	Leslie, Daniel W	3,141.70	3,141.70	
2020	Regular	8/13/2021	74	Miller, Steven L	2,881.40	2,881.40	
2021	Regular	8/13/2021	63	Mohrman Jr, John C	2,830.86	2,830.86	
2022	Regular	8/13/2021	52	Morton, Robert D	2,499.65	2,499.65	
2023	Regular	8/13/2021	61	Nadale, Marc A	3,375.97	3,375.97	
2024	Regular	8/13/2021	96	Newman, Jared K	2,611.56	2,611.56	
2025	Regular	8/13/2021	58	Petersen, Jeffery R	2,700.25	2,700.25	
2026	Regular	8/13/2021	40	Reed, Nathen C	3,220.04	3,220.04	
2027	Regular	8/13/2021	119	Richtik, Raymond M	2,665.97	2,665.97	
2028	Regular	8/13/2021	53	Russo Jr, Anthony J	2,941.25	2,941.25	
2029	Regular	8/13/2021	45	Sequeira, Jason A	3,213.77	3,213.77	
2030	Regular	8/13/2021	106	Smith, James L	2,587.24	2,587.24	
2031	Regular	8/13/2021	68	Tescallo, Joseph A	1,666.96	1,666.96	
2032	Regular	8/13/2021	56	Thomas-Nett, Teresa A	2,585.39	2,585.39	
2033	Regular	8/13/2021	120	Tyner, Keith W	2,309.03	2,309.03	
2034	Regular	8/13/2021	54	Wells, Michael L	2,750.51	2,750.51	
2035	Regular	8/13/2021	104	McGovern, Robert A	3,293.30	3,293.30	
2036	Regular	8/13/2021	133	Viruel, Ernesto	2,869.39	2,869.39	



Check Register

Check Date: 08/13/2021

Process: 2021081303

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Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 08/01/2021 to 08/15/2021

Bank Account Transit Number Bank Name
701320459 **071000013** **Paylocity Trust Account**

Payroll Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
2037	Regular	8/13/2021	37	Sequeira, Nizza N	3,075.66	3,075.66	
Totals for Payroll Checks		33 Items			95,365.50	95,365.50	0.00

Summary

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	Regular	33	95,365.50	95,365.50	0.00
	Totals	33	95,365.50	95,365.50	0.00

Report Totals

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	33	95,365.50	95,365.50	0.00
Totals	33	95,365.50	95,365.50	0.00



Check Register

Check Date: 08/13/2021

Process: 2021081301

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Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 07/12/2021 to 07/25/2021

Bank Account: 701320459
Transit Number: 071000013
Bank Name: Paylocity Trust Account

Payroll Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
1989	Regular	8/13/2021	130	Marin, Maia	1,185.06	1,185.06	
1990	Regular	8/13/2021	128	Shigley, Dana	1,750.53	1,750.53	
1991	Regular	8/13/2021	123	Tomanek, Bonnie S	1,239.18	1,239.18	
1992	Regular	8/13/2021	124	Dreyer, Rebecca	1,303.12	1,303.12	
1993	Regular	8/13/2021	129	Leslie, Trevor	1,179.38	1,179.38	
1994	Regular	8/13/2021	132	Brookshire, Darren	1,199.02	1,199.02	
1995	Regular	8/13/2021	131	O'Brien, Sean	1,179.38	1,179.38	
1996	Regular	8/13/2021	125	O'Donnell, Ty	1,239.18	1,239.18	
Totals for Payroll Checks		8 Items			10,274.85	10,274.85	0.00

Summary

Totals for Account 701320459		Check Type	Count	Net Amount	Dir Dep	Net Check
		Regular	8	10,274.85	10,274.85	0.00
		Totals	8	10,274.85	10,274.85	0.00

Report Totals

Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	8	10,274.85	10,274.85	0.00
Totals	8	10,274.85	10,274.85	0.00



Check Register

Check Date: 08/31/2021

Process: 2021083101

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Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 08/16/2021 to 08/31/2021

Bank Account	Transit Number	Bank Name
701320459	071000013	Paylocity Trust Account

Payroll Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
2041	Regular	8/31/2021	114	Crayne, Jennifer M	3,100.95	3,100.95	
2042	Regular	8/31/2021	83	Delsid, Paula A	998.02	998.02	
2043	Regular	8/31/2021	87	Smith, Philip D	6,440.11	6,440.11	
2044	Regular	8/31/2021	81	Williams, Dawn A	2,119.14	2,119.14	
2045	Regular	8/31/2021	60	Brooks, Sarah M	3,208.10	3,208.10	
2046	Regular	8/31/2021	64	Holt, Kristen A	3,106.96	3,106.96	
2047	Regular	8/31/2021	118	Liebman, Kelly A	3,383.24	3,383.24	
2048	Regular	8/31/2021	115	Ball, Bradley A	2,379.64	2,379.64	
2049	Regular	8/31/2021	62	Beardsley, Kevin G	2,964.26	2,964.26	
2050	Regular	8/31/2021	86	Beck, David G	2,783.87	2,783.87	
2051	Regular	8/31/2021	26	Cole, Michael S	3,159.48	3,159.48	
2052	Regular	8/31/2021	127	Hagelshaw, Jessi A	2,385.36	2,385.36	
2053	Regular	8/31/2021	55	Hawk, Erik T	4,482.59	4,482.59	
2054	Regular	8/31/2021	93	Karinen, Kasey L	2,499.18	2,499.18	
2055	Regular	8/31/2021	48	Leslie, Daniel W	3,141.70	3,141.70	
2056	Regular	8/31/2021	74	Miller, Steven L	2,881.40	2,881.40	
2057	Regular	8/31/2021	63	Mohrman Jr, John C	2,830.82	2,830.82	
2058	Regular	8/31/2021	52	Morton, Robert D	2,499.65	2,499.65	
2059	Regular	8/31/2021	61	Nadale, Marc A	2,970.21	2,970.21	
2060	Regular	8/31/2021	96	Newman, Jared K	2,611.56	2,611.56	
2061	Regular	8/31/2021	58	Petersen, Jeffery R	2,700.29	2,700.29	
2062	Regular	8/31/2021	40	Reed, Nathen C	3,220.04	3,220.04	
2063	Regular	8/31/2021	119	Richtik, Raymond M	2,551.14	2,551.14	
2064	Regular	8/31/2021	53	Russo Jr, Anthony J	2,900.55	2,900.55	
2065	Regular	8/31/2021	45	Sequeira, Jason A	3,213.77	3,213.77	
2066	Regular	8/31/2021	106	Smith, James L	2,537.24	2,537.24	
2067	Regular	8/31/2021	68	Tescallo, Joseph A	1,666.96	1,666.96	
2068	Regular	8/31/2021	56	Thomas-Nett, Teresa A	2,585.43	2,585.43	
2069	Regular	8/31/2021	120	Tyner, Keith W	2,309.03	2,309.03	
2070	Regular	8/31/2021	54	Wells, Michael L	2,750.51	2,750.51	
2071	Regular	8/31/2021	104	McGovern, Robert A	3,293.34	3,293.34	
2072	Regular	8/31/2021	133	Viruel, Ernesto	2,869.39	2,869.39	
2073	Regular	8/31/2021	37	Sequeira, Nizza N	3,075.66	3,075.66	
Totals for Payroll Checks		33 Items			95,619.59	95,619.59	0.00



Check Register

Check Date: 08/31/2021

Process: 2021083101

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Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 08/16/2021 to 08/31/2021

Bank Account Transit Number Bank Name
701320459 **071000013** **Paylocity Trust Account**

Third Party Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
1027181212	AGENCY	8/31/2021	EDDJS	Employment Development Department	50.00		50.00
Totals for Third Party Checks		1 Items			50.00	0.00	50.00

Summary

Totals for Account 701320459	Check Type	Count	Net Amount	Dir Dep	Net Check
	AGENCY	1	50.00	0.00	50.00
	Regular	33	95,619.59	95,619.59	0.00
	Totals	34	95,669.59	95,619.59	50.00

Report Totals

Check Type	Count	Net Amount	Dir Dep	Net Check
AGENCY	1	50.00	0.00	50.00
Regular	33	95,619.59	95,619.59	0.00
Totals	34	95,669.59	95,619.59	50.00



Check Register

Check Date: 08/31/2021

Process: 2021083102

Page 1 of 1

Marin Sonoma Mosquito & Vector Control District
(101533)

Pay Period: 07/26/2021 to 08/08/2021

Bank Account: 701320459
Transit Number: 071000013
Bank Name: Paylocity Trust Account

Payroll Checks for Account 701320459

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount	Dir Dep	Net Check
2079	Regular	8/31/2021	130	Marin, Maia	1,185.06	1,185.06	
2080	Regular	8/31/2021	128	Shigley, Dana	164.07	164.07	
2081	Regular	8/31/2021	123	Tomanek, Bonnie S	1,239.18	1,239.18	
2082	Regular	8/31/2021	124	Dreyer, Rebecca	1,303.12	1,303.12	
2083	Regular	8/31/2021	129	Leslie, Trevor	1,179.38	1,179.38	
2084	Regular	8/31/2021	132	Brookshire, Darren	1,293.97	1,293.97	
2085	Regular	8/31/2021	131	O'Brien, Sean	1,179.38	1,179.38	
2086	Regular	8/31/2021	125	O'Donnell, Ty	1,011.95	1,011.95	
Totals for Payroll Checks		8 Items			8,556.11	8,556.11	0.00

Summary

Totals for Account 701320459		Check Type	Count	Net Amount	Dir Dep	Net Check
		Regular	8	8,556.11	8,556.11	0.00
		Totals	8	8,556.11	8,556.11	0.00

Report Totals



Check Type	Count	Net Amount	Dir Dep	Net Check
Regular	8	8,556.11	8,556.11	0.00
Totals	8	8,556.11	8,556.11	0.00



A/P 8.05.21

Account	Date	Amount	Check	Description
H 7487	08/05/2021	14,697.64	806455601	ADAPCO, INC.
H 7487	08/05/2021	611.90	806455602	ALBOUM & ASSOCIATES LLC.
H 7487	08/05/2021	180.00	806455603	AMERICAN TOW SERVICE
H 7487	08/05/2021	120.77	806455604	AT & T
H 7487	08/05/2021	3,625.00	806455605	CALPERS 457 PLAN
H 7487	08/05/2021	985.23	806455606	CINTAS CORPORATION
H 7487	08/05/2021	52,777.69	806455607	CLARKE MOSQUITO CONTROL PRODUCTS, I
H 7487	08/05/2021	2,562.40	806455608	COMPLETE WELDERS SUPPLY, INC.
H 7487	08/05/2021	572.29	806455609	COOLPOINT REFRIGERATION REPAIR & SE
H 7487	08/05/2021	3,491.34	806455610	DELTA DENTAL OF CALIFORNIA
H 7487	08/05/2021	260.40	806455611	THE HARTFORD
H 7487	08/05/2021	82.55	806455612	HOME DEPOT CREDIT SERVICES
H 7487	08/05/2021	307.91	806455613	INTERSTATE BATTERY SYSTEM
H 7487	08/05/2021	114.70	806455614	JAY'S ENGRAVING & RUBBER STAMPS
H 7487	08/05/2021	900.00	806455615	MARIN SCOPE NEWSPAPERS
H 7487	08/05/2021	1,823.00	806455616	NAJTECH, LLC
H 7487	08/05/2021	2,625.00	806455617	NATIONWIDE TRUST COMPANY, FSB
H 7487	08/05/2021	7,208.45	806455618	NORTH BAY PETROLEUM
H 7487	08/05/2021	794.64	806455619	SANTA ROSA AUTO PARTS
H 7487	08/05/2021	33.97	806455620	SEBASTOPOL BEARING & HYDRAULIC
H 7487	08/05/2021	103.00	806455621	SONOMA MEDIA INVESTMENTS, LLC
H 7487	08/05/2021	4,955.00	806455622	SONOMA MEDIA GROUP
H 7487	08/05/2021	8,640.00	806455623	STREAMLINE
H 7487	08/05/2021	1,994.07	806455624	STROUPE PETROLEUM MAINTENANCE, INC.
H 7487	08/05/2021	629.16	806455625	TASC
H 7487	08/05/2021	166.20	806455626	UPS
H 7487	08/05/2021	3,101.61	806455627	VERIZON WIRELESS
H 7487	08/05/2021	816.64	806455628	VISION SERVICE PLAN (CA)
H 7487	08/05/2021	6,772.10	806455629	WARRANTY MOTORS
Total		120,952.66		
Count		29		

During the signing of these checks
all supporting documents were provided.

Signature: 
Signature: 

BATCH # 003088 BANK CODE 01
 BATCH TYPE CANCEL/VOID
 BATCH DATE 8/18/21
 OPERATOR JC DEFAULT CO

A/P CANCEL-VOID REGISTER - FINAL

RUN DATE 8/18/21
 RUN TIME 14:38:53
 G/L DATE 8/18/21
 CURRENCY DL

(AP0100C) PAGE 1

VEND NO.	NAME	INVOICE NO.	INV. DATE CO DEPT	DUE DATE ACCOUNT	INVOICE TOTAL DIST AMT	DISC AMT	P.O.#	DESCRIPTION	CHK NO.	CHK DATE
01403 G & C AUTOBODY										
VOID CHECK		11817	1/06/21	1/20/21	2,802.89-					6455085
	VEHICLES (ACCIDENTS)		01 4	810501	2,802.89-			REPAIR 2007 FORD VEHICLES (ACCIDENTS)		1/20/21
					2,802.89-					
					CALCULATED					
		COUNT			1					
		INVOICE GROSS			2,802.89-					
		DISCOUNTS								
		NET			2,802.89-					

Void Check #800455085
 per State Date @ County.
 Invoice was paid w/ Credit Card.

During the signing of these checks
 all supporting documents were provided

Signature: *Aman Paris*
 Signature: *[Signature]*



H Account 7487 Date 06/22/2021
Total
Count

Amount
548.00
548.00
1

Check 806455527 Description VOID THE REGENTS OF THE U.C.

Void Ch # 806455527

During the signing of these checks
all supporting documents were provided.

Signature: 
Signature: 

A/P 8.25.21

Account	Date	Amount	Check	Description
H 7487	08/25/2021	2,683.19	806455630	ADAPCO, INC.
H 7487	08/25/2021	1,248.44	806455631	AFLAC
H 7487	08/25/2021	4,121.00	806455632	ALAMEDA COUNTY M.A.D.
H 7487	08/25/2021	5,000.00	806455633	ALDRICH NETWORK CONSULTING
H 7487	08/25/2021	215.59	806455634	ALDRICH NETWORK CONSULTING
H 7487	08/25/2021	8,384.00	806455635	ALPINE HELICOPTER SERVICE INC
H 7487	08/25/2021	1,394.61	806455636	BAY ALARM COMPANY
H 7487	08/25/2021	225.00	806455637	BEST BEST & KRIEGER, LLC.
H 7487	08/25/2021	412.50	806455638	PAM BUTTERFIELD PT
H 7487	08/25/2021	544.00	806455639	CAGWIN & DORWARD
H 7487	08/25/2021	400.00	806455640	CAGWIN & DORWARD
H 7487	08/25/2021	3,675.00	806455641	CALPERS 457 PLAN
H 7487	08/25/2021	2,867.36	806455642	CINTAS CORPORATION
H 7487	08/25/2021	155.10	806455643	COMCAST BUSINESS
H 7487	08/25/2021	1,494.54	806455644	COMPLETE WELDERS SUPPLY, INC.
H 7487	08/25/2021	19,383.10	806455645	COUNTY OF MARIN
H 7487	08/25/2021	600.00	806455646	ECONOMY PLUMBING
H 7487	08/25/2021	681.63	806455647	GREAT AMERICA FINANCIAL SERVICES
H 7487	08/25/2021	211.66	806455648	INTERSTATE BATTERY SYSTEM
H 7487	08/25/2021	52,714.40	806455649	KAISER FOUNDATION HEALTH PLAN
H 7487	08/25/2021	200.00	806455650	KAISER PERMANENTE - OHSS
H 7487	08/25/2021	2,178.76	806455651	LEADING EDGE ASSOCIATES, INC.
H 7487	08/25/2021	676.00	806455652	LIEBERT CASSIDY WHITMORE
H 7487	08/25/2021	139.00	806455653	KELLY LIEBMAN
H 7487	08/25/2021	18.68	806455654	LOWE'S BUSINESS ACCOUNT
H 7487	08/25/2021	129,579.07	806455655	MARIN COUNTY EMPLOYEES RETIREMENT A
H 7487	08/25/2021	50.00	806455656	MARIN INDEPENDENT JOURNAL
H 7487	08/25/2021	562.00	806455657	MINILAB FACTORY USA
H 7487	08/25/2021	1,890.14	806455658	MISSION SQUARE RETIREMENT
H 7487	08/25/2021	1,031.13	806455659	MITEL
H 7487	08/25/2021	2,794.00	806455660	MVCAC
H 7487	08/25/2021	2,625.00	806455661	NATIONWIDE TRUST COMPANY, FSB
H 7487	08/25/2021	10,190.76	806455662	NORTH BAY PETROLEUM
H 7487	08/25/2021	377.12	806455663	NORTH MARIN WATER DISTRICT
H 7487	08/25/2021	177.94	806455664	OFFICE DEPOT BUSINESS CREDIT
H 7487	08/25/2021	24.64	806455665	P.G. & E.
H 7487	08/25/2021	1,381.17	806455666	P.G. & E.
H 7487	08/25/2021	1,525.00	806455667	PATRICK VON ELM
H 7487	08/25/2021	106.00	806455668	PREFERRED ALLIANCE, INC.
H 7487	08/25/2021	461.22	806455669	THE PRESS DEMOCRAT
H 7487	08/25/2021	355.66	806455670	RECOLOGY SONOMA MARIN
H 7487	08/25/2021	3,285.00	806455671	RICHARD A. SANCHEZ
H 7487	08/25/2021	724.39	806455672	SANTA ROSA AUTO PARTS
H 7487	08/25/2021	17,770.00	806455673	SONOMA LAFCO
H 7487	08/25/2021	629.16	806455674	TASC
H 7487	08/25/2021	202.19	806455675	UPS
H 7487	08/25/2021	5,510.54	806455676	US BANK
H 7487	08/25/2021	1,008.00	806455677	WINE COUNTRY RADIO
Total		291,883.69		
Count		48		

During the signing of these checks
all supporting documents were provided.

Signature: *Amara Davis*
Signature: *D. Smith*



Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process

I. Preamble

To protect District personnel, the community members with whom District personnel interact, and all residents of the District, the District will require all District personnel, including employees, contractors (who work at District worksites and facilities or interact with other District employees or members of the public in the performance of their duties on behalf of the District), volunteers and interns, to be fully vaccinated subject to the limited exceptions provided below.

The District adopted this vaccination policy as an emergency public health response to mitigate the negative public health consequences associated with increased incidence and test positivity rates and the prevalence of new virus variants, including increased hospitalizations, intensive care unit (“ICU”) admissions, and deaths. This policy is intended to effectuate positive public health outcomes in Sonoma and Marin Counties by reducing the likelihood of hospitalizations at health care facilities in Sonoma and Marin Counties, ICU admissions to hospitals in Sonoma and Marin Counties and deaths. The Health Officers and County Departments of Public Health for Marin County and Sonoma County strongly urge all residents to become fully vaccinated against the SARS-CoV-2 virus that causes COVID-19.

District employees, contractors, volunteers and interns may obtain the COVID-19 vaccine at a vaccination site of their choosing. Information on the COVID-19 vaccines and how to obtain vaccination is available at <https://covid19.ca.gov/vaccines/>.

District employees who need to be vaccinated in accordance with this policy may do so during their normal working hours. Such employees will receive their normal compensation for their time spent being vaccinated.

II. Relevant Definitions

1. "District personnel", for purposes of this Policy and related requirements, includes: (1) District employees; (2) Non-employees, including interns, and volunteers, who provide services to the District; and (3) Contractors who are engaged by the District and who work at District worksites and facilities or interact with other District employees or members of the public in the performance of their duties on behalf of the District. District contractors who qualify as District personnel include, for example, contracted staff who work at District worksites or facilities or with District outside of such worksites or facilities, but would not include, for example, a third-party attorney who provides legal services exclusively from a remote location. The inclusion of non-employees in the definition of "District personnel" confers no employment status between such individuals and the District.
2. "COVID-19 vaccine" means a COVID-19 vaccine approved by the FDA under either the EUA approval process or the Biologics License Application ("BLA") (*i.e.*, general use) approval process.
3. "Fully vaccinated" means (1) it has been at least two weeks since a person has completed the entire recommended series of a COVID-19 vaccine, and (2) the person has provided proof of vaccination in a form consistent with the requirements for verification of vaccine status in the State of California's July 26, 2021 Public Health Officer Order which is available at the following web address: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Unvaccinated-Workers-In-High-Risk-Settings.aspx>.

Proof of vaccination includes the following: (1) COVID-19 vaccination record card (issued by the Department of Health and Human Services, Centers for Disease Control & Prevention ("CDC") or World Health Organization Yellow Card) which includes name of person vaccinated, type of vaccine provided and date last dose administered); (2) a photo of a vaccination record card as a separate document; (3) a photo of a vaccination record card stored on a phone or electronic device; (4) digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type; and (5) documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards.

4. "Partially vaccinated" means (1) a person has received (i) one dose of a two-dose recommended series of a COVID-19 vaccine or (ii) the complete recommended series of a COVID-19 vaccine but it has not been at least two weeks since the person has completed the entire recommended series, and (2) the person has provided proof of vaccination in a form consistent with the requirements for verification of vaccine status in the State of California's July 26, 2021 Public Health Officer Order.

III. Scope

The policy applies to all District personnel.

IV. Effective Period

The policy shall be effective immediately and shall remain in full force and effect until the District's Board of Trustees determines that the public health circumstances have improved sufficiently to permit the suspension of the policy.

V. Vaccination Requirement

Given that the FDA has approved at least one COVID-19 vaccine under the BLA approval process, the District will require that District personnel adhere to the following requirements:

1. Within thirty (30) days after this policy goes into effect, all District personnel must be partially or fully vaccinated or must have submitted a request for exemption.
2. Within sixty (60) days after this policy goes into effect, all District personnel must be fully vaccinated or must have submitted a request for exemption.
3. Within sixty (60) days of their appointment, all newly hired District employees and any new volunteers, interns or contractors who are not already fully or partially vaccinated must become fully vaccinated or must have submitted a request for exemption.

Requests for exemption must be submitted according to the requirements set forth in Section VI, below. If a person's request for exemption is not approved, they must be partially or fully vaccinated within thirty (30) days and fully vaccinated within sixty (60) days of when they were notified that their request for exemption was not approved.

District employees who fail to comply with this policy shall not be permitted to perform work at District worksites or facilities. If the District determines that such employees cannot perform their essential job duties from a remote location or that doing so would impose an undue hardship on the District or its operations, the employee will be required to take unpaid leave or use their own paid leave in order to provide for their continued compensation throughout the period during which they fail to comply with the policy.

VI. Limited Exemptions to Vaccination Requirement

Limited Exemptions for District Employees:

District employees may request a reasonable accommodation to the vaccination requirement if they:

1. Have a disability and are requesting an exemption as a reasonable accommodation; or,
2. Object to COVID-19 vaccination based on their sincerely-held religious belief, practice, or observance.

To seek a reasonable accommodation from the vaccination requirements in this Policy, District employees should:

1. Contact the Financial Office to obtain a copy of the appropriate form. The available forms are:
 - a. Disability Accommodation Request Form (This form also provides for requests for exemption based on contraindications); and
 - b. Religious Accommodation Request Form
2. Complete and submit the applicable form(s) to Jennifer Crayne, Financial Manager or Dawn Williams, Confidential Administrative Assistant at the District's Financial Office at 595 Helman Lane, Cotati (707) 285-2204.
3. District management staff will then contact the employee to request additional information, as necessary, and to engage the employee in an interactive process if the employee so qualifies.

Limited Exemptions for District Contractors, Volunteers, and Interns

If a District contractor, volunteer or intern is covered by this policy and does not meet the vaccination requirements, the individual's sponsoring department may request an ad hoc exemption from the District Manager, who will consider the requested exemption on a case-by-case basis. The District Manager's consideration will include but not be limited to the sponsoring department's need and whether the contractor, volunteer, or intern meets the standard for an exemption available to District employees, as described above.

VII. Vaccine Boosters

To the extent that this policy remains in effect when COVID-19 vaccine boosters are necessary to prevent the contraction and transmission of the virus that causes COVID-19, this vaccination policy and the requirements and limited exemptions set forth herein shall apply to COVID-19 vaccine boosters.

Under such circumstances, all District personnel must receive a COVID-19 vaccine booster when public health authorities, including the CDC, the California Department of Public Health ("CDPH"), or the County Department of Public Health indicate that a COVID-19 vaccine booster is necessary based on the COVID-19 vaccine that the employee received and the date upon which they became fully vaccinated.

District personnel to whom this section applies shall have their vaccine booster administered within sixty (60) days of their becoming eligible for the booster.

VIII. Confidentiality of Vaccination Records

The District will treat all vaccination records as confidential medical information and maintain such records as required by the Confidentiality of Medical Information Act ("CMIA").

The District will not use or disclose such information, unless authorized to do so or as permitted or required under the law.

RESOLUTION 2021/22-1

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT ADOPTING A COVID-19 VACCINATION POLICY

WHEREAS, the COVID-19 pandemic is the worst public health crisis that the United States has faced in a century. In the State of California alone, as of August 27th, 2021, 4,171,104 cases have been confirmed and 65,033 deaths recorded. 8,747 COVID-19 patients are hospitalized, and intensive care unit beds remain in short supply; and

WHEREAS, in Sonoma County, although seventy three percent of the population is fully vaccinated, 19 percent of the population remains entirely unvaccinated and at risk of contracting and spreading SARS-CoV-2, the virus that causes COVID-19. 2,627 patients are currently being treated for COVID-19, and 349 patients have died since the pandemic began. In Marin County, 13,855 cumulative cases have resulted in 187 deaths, with 484 patients currently under treatment; and

WHEREAS, laboratory genome sequencing analysis shows that the more contagious and virulent delta variant of the coronavirus is now the predominant strain by far, and case rates in both per 100,000 population remain high at between 16 and 20; and

WHEREAS, vaccination against COVID-19 has been recognized by health officials as the most effective means of preventing infection from the COVID-19 virus as well as subsequent transmission and outbreaks; and

WHEREAS, the Health Officers of Sonoma County and Marin County strongly recommend both vaccination and the adoption by employers of mandatory vaccination policies; and

WHEREAS, the District provides essential public health services and ensuring the well-being of District personnel and taking measures to prevent transmission of the virus will benefit the community as a whole; and

WHEREAS, on August 23, 2021, the Food and Drug Administration to the Pfizer BioNTech's coronavirus vaccine "Comirnaty" for use in persons age 16 and older, and other similar approvals may be granted in the near future; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. Purposes. The purpose of the Resolution is to adopt a COVID-19 vaccination policy applicable to all District personnel.

SECTION 3. Adoption of Policy. The District Board of Trustees hereby adopts the “Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process.”

SECTION 4. Severability. Should any provision of this Resolution, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Resolution or the application of this Resolution to any other person or circumstance and, to that end, the provisions hereof are severable.

SECTION 5. Effective Date. This Resolution shall become effective upon its adoption.

DRAFT

PASSED AND ADOPTED at a regular meeting of the Board of Trustees held September 8, 2021, by the following roll call vote:

	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art Deicke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Julia Ettl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ranjiv Khush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morgan Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monique Predovich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Rich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Veronica Siwy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Harlem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Totals:				

ATTEST:

APPROVED:

 Carol Pigoni
 Secretary, Board of Trustees

 Pamela Harlem
 President, Board of Trustees

EXHIBIT A

Mandatory Vaccination Policy with Vaccines Approved Under the Biologics License Application (“BLA”) Process

DRAFT

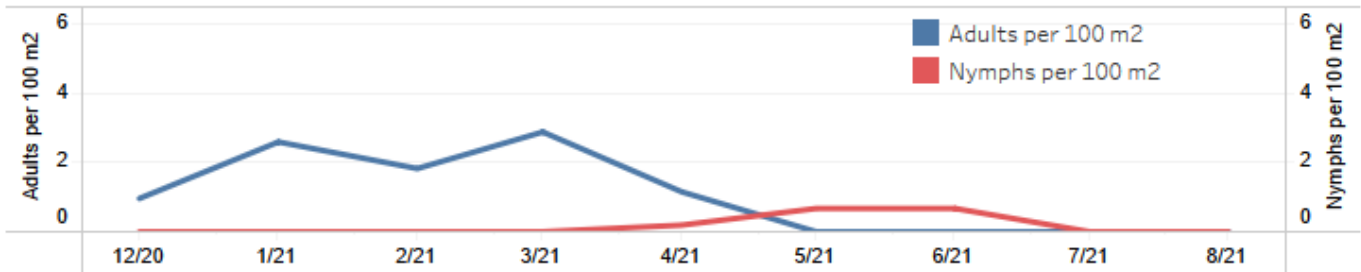


Laboratory Update June/July/August 2021

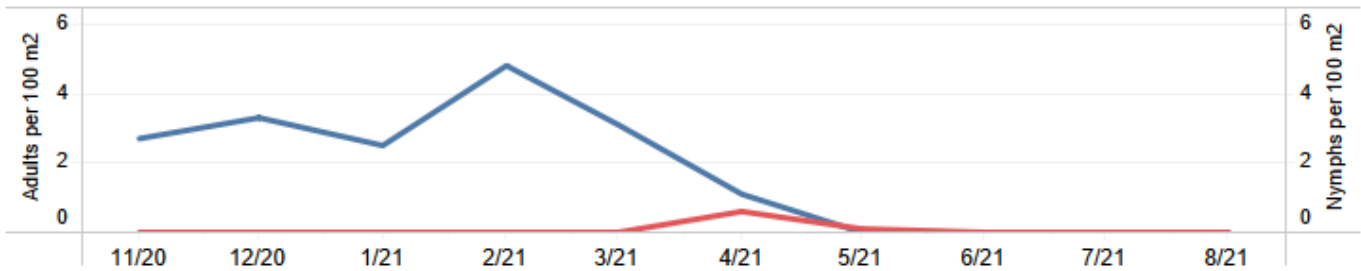
Tick Surveillance

Every month, laboratory staff visit the Marin Municipal Water District (MMWD), Annadel State Park and Foothill Regional Park. During each visit, staff drag a 1 meter by 1 meter white flannel cloth on the same pre-defined trails. They stop every 15 steps to identify, count and record the number of ticks on the flag. These ticks are then released back into the environment. This type of sampling, recommended by the Centers for Disease Control and Prevention, allows us to see trends in tick abundance over time. Below is the distribution of adults and nymphs per 100 meters squared at each visit since November 2020.

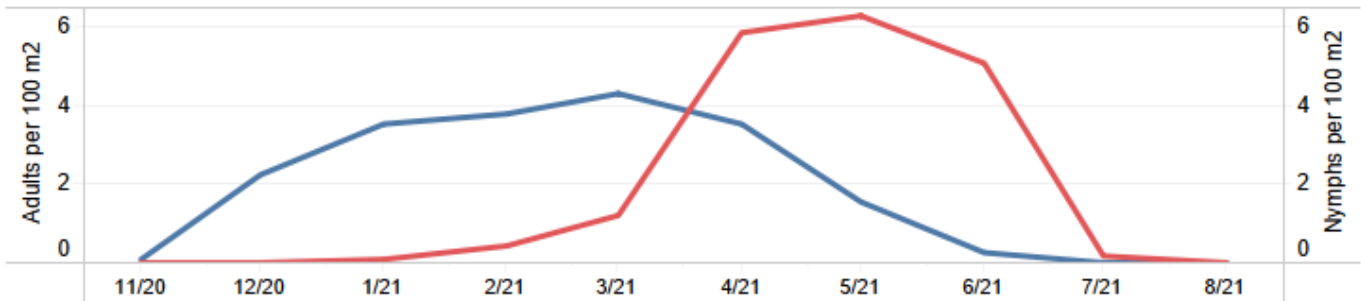
Annadel State Park



Foothill Regional Park



Marin Municipal Water District



Additional tick surveillance occurred at Annadel SP, Foothill RP, Helen Putnam RP, Jack London SP, North Sonoma Mountain SP, Spring Lake RP, and Taylor Mountain RP in Sonoma County and Camino Alto OSP, Indian Tree OSP, Indian Valley OSP and the MMWD in Marin County. The 27 adult and 213 nymphal ticks collected will be tested for *Borrelia burgdorferi* and *Borrelia miyamotoi*.

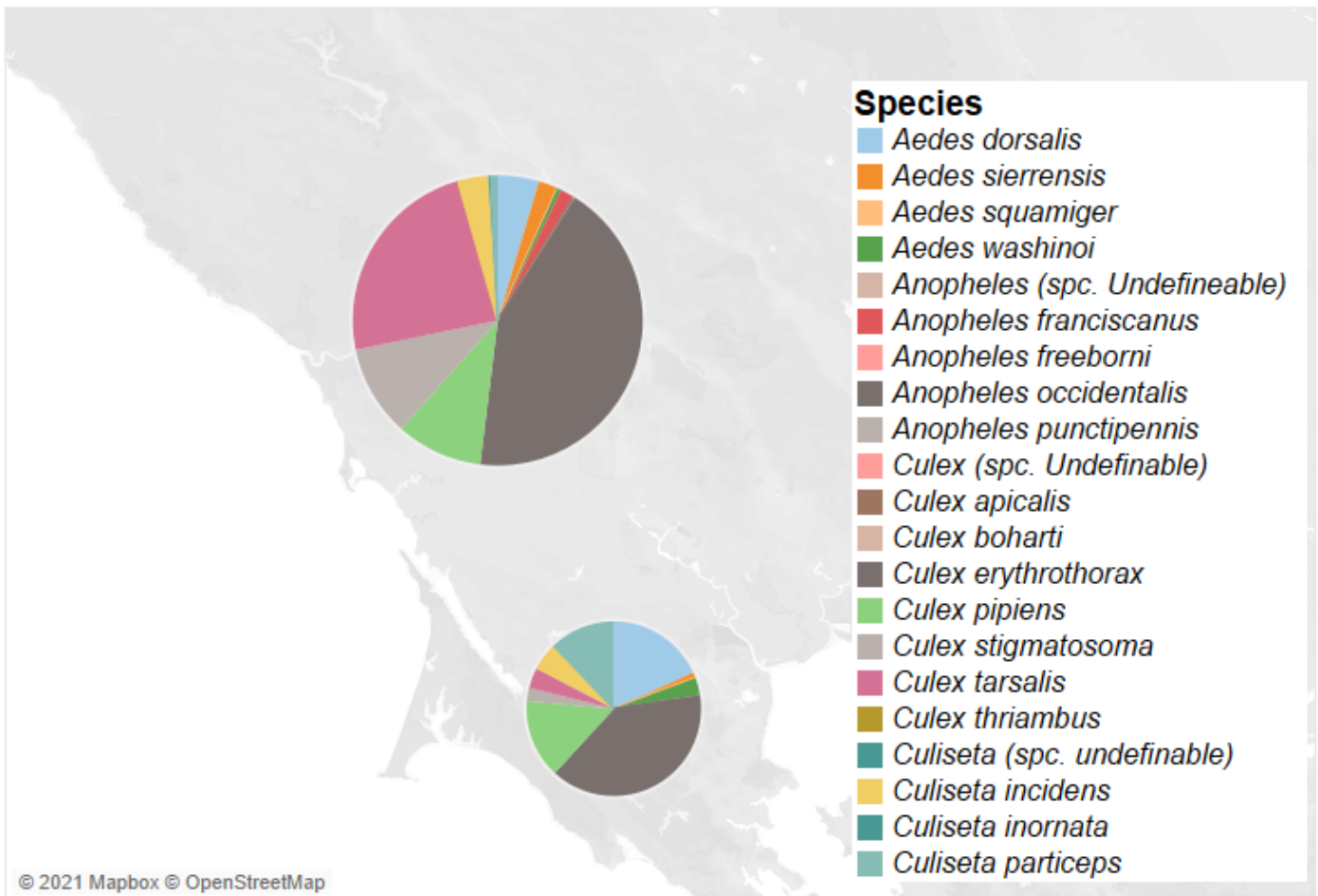


Laboratory Update June/July/August 2021

Adult mosquitoes identified by lab staff

County	Trap Type	Total Traps	Total Adults
Marin	EVS	348	4,097
	Gravid	26	134
	Sentinel	41	101
	Sweep Net	5	21
Sonoma	EVS	452	9,052
	Gravid	79	839
	Sentinel	117	971
	Sweep Net	33	852

Total adults by county - June/July/August 2021



© 2021 Mapbox © OpenStreetMap

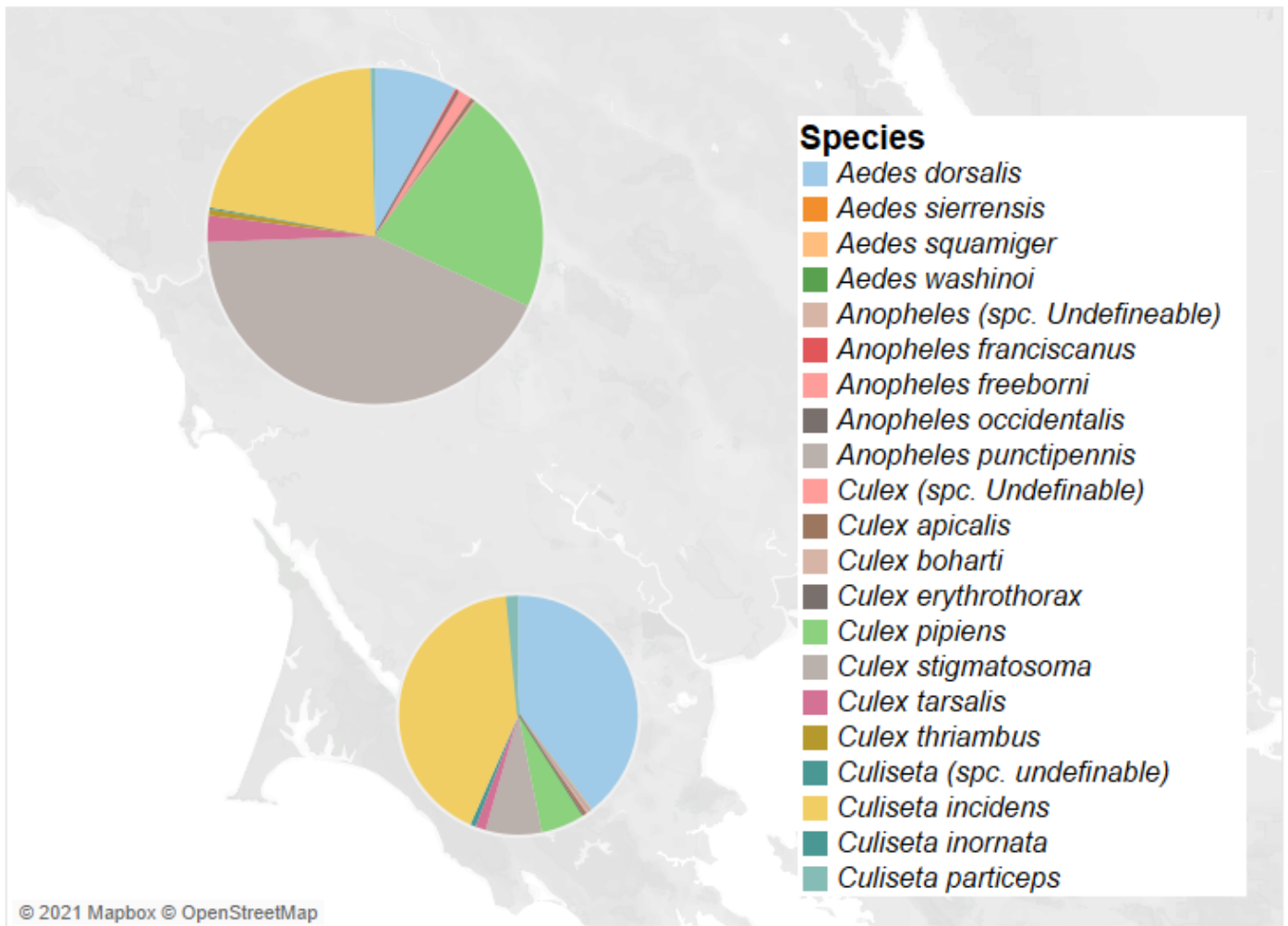


Laboratory Update June/July/August 2021

Larval mosquitoes identified by lab staff

County	Total Samples	Total Larvae
Marin	580	17,619
Sonoma	732	34,942

Total larvae by county - June/July/August 2021





Laboratory Update

June/July/August 2021

Additional Lab Activities

- Biologist Kristen Holt and Lead Biologist (LB) Sarah Brooks have been hard at work identifying adult and larval mosquitoes, pooling adult mosquitoes for testing, and working on independent projects.
- Biologist Holt and seasonal staff have been maintaining *Culex pipiens* and *Aedes sierrensis* colonies for use in testing ultra-low volume spray equipment (most recently in July, including two new truck foggers, two backpack foggers and one hand fogger).
- Lab staff assisted in responding to a WNV positive mosquito pool and a WNV positive dead bird.
- Two seasonal laboratory staff continue to efficiently set over 50 adult mosquito traps per week, help maintain mosquitofish and mosquito colonies at the District, and conduct tick surveillance.
- LB Brooks and Scientific Programs Manager (SPM) Kelly Liebman received training in flying two sUAS.
- SPM Liebman received her Part 107 Remote Pilot Certificate.
- LB Brooks began using Tableau to analyze mosquito surveillance data.
- SPM Liebman continues to answer insect identification questions and work closely with Rodent Control Specialist Tony Russo on potential biting insect/mite service requests.
- SPM Liebman presented a West Nile virus update to the Sonoma County Infectious Disease Task Force.
- SPM Liebman reviewed an article for the Journal of the American Mosquito Control Association.
- Lab staff submitted and obtained a permit to collect ticks at the Golden Gate National Recreation Area for Nov 2021—Oct 2022.

Manager's Report

- The arborist division of Cagwin & Dorward, our landscape contractors, recently carried out a full day of tree care, with 21 of our trees receiving attention. Appearance and health are improved.
- As of September 1, 2021, the balance in the District's OPEB trust fund for future retiree medical expenses had increased to \$9.03M. Later this year, Bartel Associates will present the biennial valuation report detailing the fund's assets and liabilities.
- We are practicing flying our DJI Mavic remotely piloted aircraft and have ordered an iPad mini to add to the controller to enhance and better display the image captured by the onboard drone camera.
- Jeff Wickman, Administrator of the Marin County Employees Retirement Association, plans to present an update to the Board in February 2022.
- Due to the continued prevalence of COVID-19 in Southern California, we have elected not to travel to the MVCAC fall meeting next month.
- We are planning to set up a morning of photography to complete the new set of Trustee portraits for the website. Unfortunately, the first two attempts were unsuccessful, so we're hoping that the third try will bear fruit.
- We are closely watching the situation regarding the requirement for public agencies to return to meetings held in full compliance with the Brown Act (after October 1, 2021). Two bills are pending that would modify the requirements pertaining to the posting of physical addresses in the agenda, and the requirement to admit members of the public to the remote locations of participating members of the governing body. I will keep the Executive Committee and Board apprised of developments. Informed consensus is that little or nothing of substance will occur until after the gubernatorial recall election on September 14.
- We have made major progress in the conversion to Black Mountain Software's financial management information and accounting system. Financial Manager Jennifer Crayne, Administrative Assistant Dawn Williams and Management Aide Dana Shigley have taken training and are now entering live accounts payable data into the new system. Further training will continue this month in keeping with the accelerated timeframe as reported to the Board last month.
- A recruitment is under way for the Receptionist position.

Assistant Manager's Report

- Mosquito surveillance and control in tidal marshes continues to be especially challenging. Numerous high tide events have flooded several large marshes resulting in significant hatches of *Aedes dorsalis* (pale marsh mosquito) larvae. The Field supervisors and Vector Control Technicians have worked diligently to perform surveillance, control operations, and prevent large fly-offs of these aggressively biting adult mosquito. After applying a mosquito larvicide to 68 acres of tidal marsh habitat in the Highway 37 corridor, post treatment surveillance indicated that adult mosquitoes emerged from a three-acre area. The number of adult mosquitoes observed in this area was significant.
- Mosquito production and control has become especially problematic at the Cloverdale Wastewater Treatment plant. One of the wastewater ponds onsite has become choked with vegetation, providing excellent habitat for mosquitoes. The dense vegetation and site conditions have made mosquito control operations difficult, reduced the efficacy of mosquito larvicides, and caused adult mosquito fly-offs. Adult mosquito samples from this site have tested positive for West Nile virus in past years. District technicians (Robert Morton and Mike Wells), our Field Supervisor for Cloverdale (Marc Nadale), and I are working with City of Cloverdale staff on this issue.
- Pacheco Pond in the Bel Marin Keys area of Marin County has become increasingly problematic over the past few months due to a tide gate that is in need of repair. After high tide events the large islands in the pond have flooded, resulting in hatches of tidal marsh mosquitoes (*Aedes dorsalis*). Staff have been using kayaks and a small boat to perform surveillance and larvicide treatment. The District also applied a biological larvicide via helicopter on August 27, 2021. Our Field Supervisor for the area (Steve Miller) is working closely with Marin County Flood Control District staff to achieve source reduction over the long term.
- Our maintenance shop staff have been working diligently to maintain and repair equipment to support the heavy current workload in the field. The addition of new Argo amphibious all-terrain vehicles to the fleet has been very helpful.
- The District has been receiving a steady and substantial number of service requests for yellowjacket issues. The highest number of requests are coming from southern Marin. Vector Control Technicians are responding to the requests and providing relief to residents.
- On September 1, 2021, we welcomed Ty O'Donnell to the team as the new Source Reduction/Wastewater Specialist. Ty's duties will include working with private property owners, a wastewater treatment district, and several municipalities to carry out mosquito control and source reduction work on lands irrigated with treated/recycled water. Ty previously worked as a seasonal field assistant with the District.