

Marin/Sonoma
Mosquito & Vector Control District
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BOARD OF TRUSTEES

EXECUTIVE COMMITTEE MEETING

DATE: Friday September 18th, 2020

TIME: 1:00 P.M. to 2:30 P.M.

LOCATION: Via Videoconference Call

Meeting Link: <https://us02web.zoom.us/j/89560959536>

Meeting ID# 895 6095 9536

Telephone Access: (669) 900 9128

1. **ROLL CALL**
Carol Pigoni, *Chair*
Tamara Davis
Pamela Harlem
Shaun McCaffery
Richard Snyder
Michael Thompson

2. **PUBLIC TIME**

*Public Time is time provided so the public may make comment on any item **not on the agenda.***

*Please limit your comments to **three (3) minutes** per person or **twenty (20) minutes** per subject in total so that all who wish to speak can be heard.*

3. **NEW BUSINESS**

A. Staff Updates:

1. Brief current financial status report by Jennifer Crayne
2. Presentation by Dana Shigley of Municipal Resource Group of MRG's Financial Office Continuity Plan and Recommendations (full version of the draft report attached)
3. Brief report by staff on several recommendations that have already reached the implementation stage, those that have been studied and others that require Committee and Board direction (status report

will be provided in advance of the meeting). (At its previous meeting (July 23rd, 2020) the committee considered a brief overview of the report and gave direction to implement some recommendations that were relatively straightforward and could be expeditiously implemented).

4. Proposed Project Rationale Outline, and Timeline for replacing the currently financial management software/hardware system with a modern alternative. Please see attached memo from Crayne/Smith
5. Committee discussion of report's findings, recommendations, and staff's proposed project outline/timeline.
6. Give direction to staff on next steps.

B. Tentative schedule of future Board meetings & potential items for inclusion.

C. Consider providing a Committee report to the full Board at the October 14th, 2020 meeting.

4. OPEN TIME FOR COMMITTEE OR STAFF COMMENTS

5. SET TENTATIVE SCHEDULE FOR FUTURE MEETING

6. ADJOURNMENT