

Marin/Sonoma  
Mosquito & Vector Control District  
595 Helman Lane  
Cotati, California 94931  
1-800-231-3236 (toll free) 707-285-2210 (fax)

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**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING  
AGENDA**

DATE: August 13, 2008  
TIME: 7:00 P.M.  
LOCATION: District Headquarters  
595 Helman Lane  
Cotati, Ca 94931

*Items marked \* are enclosed attachments.  
Items marked # will be handed out at the meeting.*

**1. CALL TO ORDER**

**2. OATH OF OFFICE**

All Board of Trustees will be sworn in and sign the Oath of Office.

**3. ROLL CALL (13 members need to be present for a quorum)**

Steve Ayala, *Petaluma*  
Charles Bouey, *Sonoma*  
Tom Bradner, *Larkspur*  
Tamara Davis, *Sonoma Co. at Large*  
Frank Egger, *Fairfax*  
Henry Fuhs, *Cotati*  
William Holland, *San Anselmo*  
Paul Libeu, *Rohnert Park*  
Craig Litwin, *Sebastopol*  
Wendy McPhee, *Ross*

Don Monk, *Windsor*  
William Ring, *Sausalito*  
Cynthia Rodericks, *San Rafael*  
Sandy Ross, *Mill Valley*  
Ed Schulze, *Marin Co. at Large*  
Fred Smith, *Marin Co. at Large*  
Roger Smith, *Tiburon*  
Richard Stabler, *Sonoma Co. at Large*  
Herman Zwart, *Novato*  
Nancy Barnard, *Corte Madera*

**Open Seats:**

Belvedere  
Cloverdale  
Healdsburg  
Santa Rosa

**4. PLEDGE OF ALLEGIANCE**

*In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236. Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.*

*MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.*

**5. PUBLIC TIME**

*This time is reserved for those wishing to address the Board on matters not on the agenda, which fall under the authority of the Marin/Sonoma Mosquito and Vector Control District Board. No action may be taken on non-agenda items. Please state your name and address and provide the President with the Speaker Card so you can be properly included in the consideration of the item.  
**Please limit your comments to five (5) minutes per person and twenty (20) minutes per subject in total so that all who wish to speak can be heard.***

**6. CONSENT CALENDAR**

**A. APPROVAL OF AGENDA**

**B. \* MINUTES – APPROVAL OF MINUTES**

1. Minutes for Public Hearing held on June 11, 2008.
2. Minutes for Board Meeting held on June 11, 2008

**ACTION NEEDED**

INFORMATION ENCLOSED

**C. \* FINANCIAL**

Warrants – June 2008

June Payroll:	\$ 160,102.08
June Expenditures:	\$ <u>495,338.53</u>
Total:	\$ 655,440.61

**D. \* FINANCIAL**

Warrants – July 2008

July Payroll:	\$ 158,044.84
July Expenditures:	\$ <u>656,965.88</u>
Total:	\$ 815,010.72

**ACTION NEEDED**

INFORMATION ENCLOSED

- E. ENDING ACCOUNT BALANCES:**  
 Operating Fund: \$ 3,210,205.95  
 Investment Fund: \$ 2,095,406.34

**F. 4<sup>th</sup> QUARTER FINANCIAL REPORT FOR FY 2007/08**

INFORMATION ENCLOSED

**7. CONTINUED BUSINESS**

- A. \* Solar Project -**  
 Marin/Sonoma Mosquito and Vector Control's Photovoltaic System  
 Analysis by Kenwood Energy – Tim Holmes

**ACTION NEEDED – SHOULD THE DISTRICT MOVE AHEAD WITH SOLAR PROJECT?**  
 INFORMATION ENCLOSED

- B. Notification Committee –**  
 A recommendation will be presented to the Board.

**ACTION NEEDED**

**\*\* Notification Committee will meet at 6 PM on August 13, 2008 at The District \*\***

**8. NEW BUSINESS**

- A. \* The 39<sup>th</sup> California Special Districts Association Annual Conference -**  
 The District needs to know who will officially be attending this meeting.

INFORMATION ENCLOSED

- B. 2008/2009 Budget Changes –**
1. Eric Engh's probationary period has ended and has now moved to the 2<sup>nd</sup> step of his salary. This change was left out of the 2008/2009 Budget.
 

Probation	\$ 3973.00
2 <sup>nd</sup> step	<u>\$ 4339.00</u>
	\$ 366.00
  2. From Budget Year 2007/2008 the District and the County of Marin have come to an agreement to settle 2 years of Retiree Health Care. The District submitted a payment of \$89,286.23 to cover fiscal years 2006/2007 and 2007/2008.

FOR INFORMATIONAL PURPOSE ONLY

9. **COMMITTEE & STAFF REPORTS**

A. **Legislative Committee**  
Report by Tamara Davis, Chair

B. **Policy Committee**  
Report by Steve Ayala, Chair

C. **Notification Committee**  
Report by Frank Egger, Chair

D. **Public Relations Committee**  
Report by Wendy McPhee, Chair

E. **Budget & Salary Committees**  
Report by Tom Bradner, Chair  
Report by Roger Smith, Chair

10. **MANAGER'S REPORT**

11. **WRITTEN COMMUNICATIONS**

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

12. **OPEN TIME**

13. **ADJOURNMENT**