

Marin/Sonoma
Mosquito & Vector Control District
595 Helman Lane
Cotati, California 94931
1-800-231-3236 (toll free) 707-285-2210 (fax)

**BOARD OF TRUSTEES
SPECIAL & REGULAR BOARD MEETING**

DATE: September 14, 2022
TIME: 6:00 p.m. (Special Board Meeting will continue into Regular Board Meeting at 7:00 p.m.)
LOCATION: **Teleconference – See Below**

Please note that due to COVID-19, options for observing the Board Meeting and for submitting communication regarding the meetings have changed. The Board of Trustees will meet remotely via teleconferencing, as authorized by Assembly Bill 361. A declared state of emergency exists as defined under the California Emergency Services Act. (Gov. Code §§ 52953(e)(1), (e)(4).). State and local officials have imposed or recommended measures to promote social distancing. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

The Board Meeting Teleconference:

Click the link on the District's website, <https://www.msosquito.org/board-meetings>, to watch live-streamed meetings. The unique link for each meeting is found on the first page of the applicable agenda (see Zoom Meeting Link below for this meeting).

Public Communication:

The public is welcome to address the Board of Trustees on items listed on the Consent Calendar or on other items not listed on the agenda but within the Board's jurisdiction during the general Public Comment period. There will also be an opportunity for the public to comment on other agenda items at the time they are discussed. Please raise your hand using the electronic "raise hand" button or provide typed comments via the Q & A button. Both features are available at the bottom of the Zoom screen.

The public may submit comments by:

- 1) Emailing comments to dawnw@msosquito.org or
- 2) Delivering written comments via mail to the District; or
- 3) Participating in the teleconference by calling (669) 900-9128 or joining the videoconference at the link provided below:

[Zoom Meeting Link](#)

The Webinar ID is 864 4120 6322

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting the Board Clerk at dawnw@msosquito.org or calling the District's offices at (707) 285-2200. If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 24 hours in advance of the meeting at (707) 285-2204.

Agendas and supporting documents are also available for review on the District's official noticing bulletin board (595 Helman Lane, Cotati, CA 94931) and at the District's website at: <https://www.msamosquito.org/board-meetings>

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Marin/Sonoma Mosquito & Vector Control District (MSMVCD) at 1-800-231-3236.

Translators, American Sign Language interpreters, and/or assistive listening devices for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation service.

MSMVCD hereby certifies that this agenda has been posted in accordance with the requirements of the Government Code.

*Items marked * are enclosed attachments.*

Items marked # will be handed out at the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (13 members must be present for a quorum)

Bruce Ackerman, Fairfax
Cathy Benediktsson, Tiburon
Gail Bloom, Larkspur
Tamara Davis, Sonoma Co. at Large
Art Deicke, Santa Rosa
Pamela Harlem, San Rafael
Susan Hootkins, Petaluma
Ranjiv Khush, San Anselmo (*Secretary*)
Evan Kubota, Windsor
Shaun McCaffery, Healdsburg

Morgan Patton, Marin Co. at Large
Carol Pigoni, Cloverdale (*Second V.P.*)
Diana Rich, Sebastopol
Herb Rowland, Jr., Novato
Ed Schulze, Marin Co. at Large
Veronica Siwy, Rohnert Park
Richard Snyder, Belvedere (*First V.P.*)
David Witt, Mill Valley
Laurie Gallian, Sonoma (*President*)

Open Seats:

Corte Madera, Cotati, Ross, Sausalito and one Sonoma County at Large

4. PUBLIC TIME

*Public Time is time provided by the board so the public may make comment on any item **not on the agenda**.*

The public will be given an opportunity to speak on each agenda item at the time the item is presented. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board President and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Board.

We respectfully request that you state your name and address and provide the Board President with a Speaker Card so that you can be properly included in the consideration of the item.

Please limit your comments to three (3) minutes per person or twenty (20) minutes per subject in total so that all who wish to speak can be heard.

5. **CONSENT CALENDAR**

A. **APPROVAL OF AGENDA**

B.* **Resolution 2022/23-01: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361**

Staff Report: The attached proposed resolution would authorize the Board of Trustees to continue to hold virtual/teleconference meetings in compliance with AB 361, considering the continued declared state of emergency and recommended social distancing measures.

C.* **MINUTES** – Minutes of Board Meeting held on June 8, 2022.

D.* **FINANCIAL REPORTS – Review Financial Reports for June, July and August 2022.**

ACTION NEEDED

INFORMATION ENCLOSED

6. **NEW BUSINESS**

A.* **Monthly Billing and Treatment Operations Cost Control Billing Sheet for FY 2022-23.**

Staff Report: Enclosed is the billing sheet that the District uses to charge other agencies (e.g. such as a city, a county, or the California Department of Fish and Wildlife) for mosquito control work on their lands. Most public agencies do not contribute any taxes in payment for the District's services; therefore we recover certain costs by billing those agencies we serve in this way.

The cost control billing sheet is updated each year and a comparison column is provided to show the costs for the previous fiscal year (FY 2021-22).

RECOMMENDED ACTION:

Consider a motion to approve the Monthly Billing and Treatment Operations Cost Control Billing Sheet for FY 2022-23.

INFORMATION ENCLOSED

B.* **Laboratory Update**

Presentation by Dr. Kelly Liebman, Scientific Programs Manager

INFORMATION ENCLOSED

7. **COMMITTEE & STAFF REPORTS**

No committee or staff reports.

8.* **MANAGER'S REPORTS**

INFORMATION ENCLOSED

9. WRITTEN COMMUNICATIONS

CORRESPONDENCE RECEIVED BY THE DISTRICT FROM RESIDENTS OR ANY OTHER PARTY SHALL BE READ ALOUD OR HANDED OUT TO THE BOARD

10. OPEN TIME FOR BOARD OR STAFF COMMENTS

11. ADJOURNMENT

RESOLUTION NO. 2022/23-01

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
MARIN/SONOMA MOSQUITO & VECTOR CONTROL DISTRICT
AUTHORIZING REMOTE TELECONFERENCE/VIRTUAL MEETINGS
OF THE DISTRICT PURSUANT TO AB 361**

WHEREAS, the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Board; and

WHEREAS, meetings of the Board are open and public, as required by the Ralph M. Brown Act (Government Code Sections 54950 – 54963); and

WHEREAS, the Brown Act makes provisions for remote teleconferencing participation subject to the existence of certain conditions. A required condition is that a state of emergency is declared by the Governor. It is further required that state and/or local officials have imposed or recommended measures to promote social distancing, or, meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board finds that the requisite conditions exist for the District to conduct remote teleconference/virtual meetings without compliance with Government Code Section 54953(b)(3); and

WHEREAS, as a condition of extending the use of the provisions found in Government Code Section 54953(e), the Board must reconsider the circumstances of the State of Emergency that exist, and the Board has done so; and

WHEREAS, the state of emergency and recommended measures to promote social distancing persist currently; specifically, on March 4, 2020, the Governor proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19. In addition, state officials have issued orders imposing or recommending social distancing measures, specifically, the California Department of Public Health has stated that one of the steps that can be taken to slow the spread of COVID-19 is to: “Stay at least 6 feet away from others, whenever possible. This is called social distancing and is very important in preventing the spread of COVID-19;” and

WHEREAS, as a consequence of the State of Emergency and the social distancing recommendations mentioned above, the District desires to have AB 361 procedures in place for the option to provide virtual access to Board meetings, with or without a public meeting location (“AB 361 Option”). Adoption of this Resolution will permit virtual meetings without the need to comply with Government Code Section 54953(b)(3), as authorized by Government Code Section 54953(e), and in such cases, the Board shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code Section 54953(e)(2); and

WHEREAS, as permitted under AB 361, and when the AB 361 Option is utilized, the District will provide the public with the ability to attend Board meetings virtually. When the AB 361 Option is utilized, members of the public who wish to provide comment may make comments virtually.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Marin/Sonoma Mosquito & Vector Control District as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. Authorization. The Board, and the District Manager or his designee, is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

SECTION 3. Effective Date. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of: (a) 30 days; or (b) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board may continue to hold teleconference meetings without compliance with Government Code Section 54953(b)(3).

SECTION 4. Severability. Should any provision of this Resolution, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Resolution or the application of this Resolution to any other person or circumstance and, to that end, the provisions hereof are severable.

Passed and adopted at a special meeting of the Board of Trustees held September 14, 2022, by the following roll call vote:

	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Bruce Ackerman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cathy Benediktsson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gail Bloom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamara Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art Deicke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pamela Harlem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan Hootkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ranjiv Khush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evan Kubota	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaun McCaffery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morgan Patton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carol Pigoni	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Rich	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Herb Rowland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ed Schulze	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Veronica Siwy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richard Snyder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Witt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laurie Gallian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Totals:				

ATTEST:

APPROVED:

 Ranjiv Khush
 Secretary, Board of Trustees

 Laurie Gallian
 President, Board of Trustees

Marin/Sonoma Mosquito & Vector Control District

Board of Trustees
595 Helman Lane
Cotati, CA 94931

Meeting Held via Videoconference
June 8, 2022

SPECIAL & REGULAR BOARD MEETING MINUTES

1. CLOSED SESSION

A. **Closed Session pursuant to California Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS**

District Representatives: Kelly Tuffo, Liebert Cassidy Whitmore
Philip Smith

Unrepresented Employee: Erik Hawk

B. **Adjourn Closed Session to Open Board Meeting.** Direction was given to staff.

2. CALL TO ORDER

Laurie Gallian called the meeting to order at 6:16 pm.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Members present:

Ackerman, Bruce
Benediktsson, Cathy
Bloom, Gail
Davis, Tamara
Deicke, Art
Harlem, Pamela
Hootkins, Susan

Khush, Ranjiv
Kubota, Evan
McCaffery, Shaun
Pigoni, Carol
Rich, Diana *Arrived at 6:26*
Rowland Jr., Herb
Schulze, Ed
Gallian, Laurie

Members absent:

Patton, Morgan
Siwy, Veronica
Snyder, Richard
Witt, David

Open seats: Corte Madera, Cotati, Ross, Sausalito and one Sonoma County at Large

Others present:

Philip Smith, District Manager
Erik Hawk, Assistant Manager
Dawn Williams, Confidential Administrative Assistant
Jennifer Crayne, Financial Manager
Dana Shigley, Management Aide
Janet Coleson, General Counsel

A quorum was present and a due notice had been published.

5. **PUBLIC TIME**

No public comment.

6. **CONSENT CALENDAR**

A. **CHANGES TO AGENDA/APPROVAL OF AGENDA**

B. **Resolution 2021/22-11: Authorizing Remote Teleconference/Virtual Meetings of the District Pursuant to AB 361**

C. **MINUTES** – Minutes for Special Board Meeting held on May 11, 2022.

D. **MAY 2022 FINANCIAL REPORTS**

It was M/S Trustee Davis/Trustee Schulze to approve the Consent Calendar, which also passed and adopted Resolution 2021/22-11 authorizing Remote Teleconferencing/Virtual Meetings of the District Pursuant to AB 36:

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rowland, Trustee Schulze, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Rich, Trustee Siwy, Trustee Snyder and Trustee Witt

7. **PUBLIC HEARING**

A. **RESOLUTION 2021/22-12**

It was M/S Trustee Benediktsson/Trustee Schulze to approve Resolution 2021/22-12, A Resolution approving the engineer's report, confirming the assessment diagram and assessment and ordering the levy of assessments for fiscal year 2022-23 for the Vector Control Assessment (Assessment No. 1).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt

B. Resolution No. 2021/22-13

It was M/S Trustee Davis/Trustee Pigoni to approve Resolution 2021/22-13, A Resolution approving the engineer's report, confirming the assessment diagram and assessment, and ordering the levy of assessments for fiscal year 2022-23 for the Northwest Mosquito, Vector and Disease Control Assessment (Assessment No. 2).

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt

8. NEW BUSINESS

A. Laboratory Update

Dr. Kelly Liebman, Scientific Programs Manager, presented a quarterly update focusing on tick surveillance and other projects that lab staff worked on from January to May 2022.

B. Section 115 Pension Prefunding Trust

It was M/S Trustee Davis/Trustee Schulze to adopt Resolution 2021/22-14, authorizing the establishment of an account with the California Employers Pension Prefunding Trust (CEPPT) and taking other related actions that included adopting Board Policy 5080 regarding funding of post-employee benefits, and amending the adopted fiscal year 2021-22 budget to reflect these actions.

Motion passed with a roll call vote:

Ayes: Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian

No: (none)

Abstain: (none)

Absent: Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt

Certification of Funding Policy: CEPPT Strategy 1 or CEPPT Strategy 2

It was M/S Trustee Pigoni/Trustee Davis to accept the recommendation that the District invest in CEPPT Strategy 1.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Davis, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian*

***No:** Trustee Bloom, Trustee Deicke*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt*

C. Proposed One-Time Stipend Payment

It was M/S Trustee Pigoni/Trustee Davis to adopt Resolution 2021/22-15, providing a one-time payment to certain employees and amending the adopted fiscal year 2021-22 budget to reflect the additional expense.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Schulze, and Trustee Gallian*

***No:** Trustee Rowland*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt*

D. Long-Term Facility Needs Assessment and Plan

It was M/S Trustee Pigoni/Trustee Davis to adopt Resolution 2021/22-16, transferring \$250,000 from the General Fund to the Capital Fund and directing staff to proceed with the development of a long-term facility needs assessment and plan.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Benediktsson, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pigoni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt*

Five Minute Break

E. Proposed Budget for Fiscal Year (FY) 2022-23: Presentation by staff and recommendation by the Budget Committee.

Financial Manager Jennifer Crayne presented the proposed annual budget in detail and answered questions from Trustees. The Budget Committee noted that they had met several times with staff in the preceding months to guide preparation of the document. The committee recommended approval of the budget as presented.

It was M/S Trustee Davis/Trustee Schulze to approve the annual budget for FY 2022-23.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pioni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Benediktsson, Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt*

F. Third Amendment to District Manager Employment Agreement

It was M/S Trustee Davis/Trustee Schulze to authorize the Board President to execute the Third Amendment to the District Manager Amended and Restated Employment Agreement.

Motion passed with a roll call vote:

***Ayes:** Trustee Ackerman, Trustee Bloom, Trustee Davis, Trustee Deicke, Trustee Harlem, Trustee Hootkins, Trustee Khush, Trustee Kubota, Trustee McCaffery, Trustee Pioni, Trustee Rich, Trustee Rowland, Trustee Schulze, and Trustee Gallian*

***No:** (none)*

***Abstain:** (none)*

***Absent:** Trustee Benediktsson, Trustee Patton, Trustee Siwy, Trustee Snyder and Trustee Witt*

9. COMMITTEE & STAFF REPORTS

No committee or staff reports.

10. MANAGER'S REPORTS

Manager Smith added verbally to his written report that an offer would be made to the successful candidate for the Education/Program Specialist position by the end of the week.

Assistant Manager Hawk offered to answer any questions on his written report.

(Manager's and Assistant Manager's reports were included in the June Board packet)

11. WRITTEN COMMUNICATIONS

No written communications.

12. OPEN TIME FOR BOARD OR STAFF COMMENTS

President Gallian reminded the Board that Environment, Climate Crisis, and Sustainability Committee will meet in July. She added that the Board will not meet in July and the next scheduled meeting will be held on August 10th.

13. ADJOURNMENT

There being no further business to come before the Board, it was M/S Trustee Davis/Trustee Schulze to adjourn the meeting at 9:06 pm.

District Representative
MSMVCD

Date of Approval

Trustee
MSMVCD Board of Trustees

Date of Approval

Vendor	Amount	Description	Fund
ADAPCO, INC.	3,252.16	Bti Granules	GENERAL
ADAPCO, INC.	35,495.52	Bacillus Sphaericus FG	GENERAL
ADAPCO, INC.	1,549.48	BACILLUS SPHAERICUS WDG	GENERAL
AFLAC	1,352.26		GENERAL
AIRGAS USA, LLC	359.82	Respirators	GENERAL
ALDRICH NETWORK CONSULTING	296.86	Furniture	GENERAL
ALDRICH NETWORK CONSULTING	2,183.48	Computers and Laptops	GENERAL
ALDRICH NETWORK CONSULTING	190.28	Computer Software	GENERAL
ALDRICH NETWORK CONSULTING	1,675.00	Printers	GENERAL
ALDRICH NETWORK CONSULTING	207.10	Computer Network and Storage	GENERAL
ALDRICH NETWORK CONSULTING	10,000.00	Network and IT Consulting Services	GENERAL
ALDRICH NETWORK CONSULTING	400.00	Remote Backup Service	GENERAL
ALPINE HELICOPTER SERVICE INC	27,673.50	Aerial Application- Helicopter	GENERAL
ANTHONY RUSSO, JR.	196.63	Employee Boot Allowance	GENERAL
ANTHONY RUSSO, JR.	500.00	Employee Wellness Benefit	GENERAL
ARGO ADVENTURE/LIEWER	8,899.53	ARGO Repair	GENERAL
AT & T	120.95	AT&T	GENERAL
BEST BEST & KRIEGER, LLC.	2,070.00	Legal Counsel	GENERAL
Big Island Plumbing	385.00	Admin Building	GENERAL
CA DEPT OF TAX/FEE ADMINISTRATION-CCFTA	1,637.00	Use Tax	GENERAL
CAGWIN & DORWARD	560.00	Landscape Services	GENERAL
CALPERS	1,100,000.00	Payments to CEPPT	GENERAL
CALPERS 457 PLAN	8,400.00		GENERAL
CINTAS CORPORATION	2,617.51	Uniforms	GENERAL
CINTAS CORPORATION	404.70	First Aid Supplies and Kits	GENERAL
CINTAS CORPORATION	1,518.00	COVID-19 Expenses	GENERAL
CITY OF COTATI	1,096.73	Water and Sewer	GENERAL
CITY OF COTATI	587.64	Water - Irrigation/Industrial	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	13,784.68	Spinosad	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	-326.82	Contingency	GENERAL
CLAUDINE GOSSETT	1,875.00	Web Design, Hosting and Photography	GENERAL
COMCAST BUSINESS	158.75	Comcast	GENERAL
COMPLETE WELDERS SUPPLY, INC.	3,380.96	Dry Ice	GENERAL
COMPLETE WELDERS SUPPLY, INC.	32.16	Fish Supplies	GENERAL
COUNTY OF MARIN	-1,427.66	Retiree Spousal - Teamsters, WHA or UH	GENERAL
COUNTY OF MARIN	6,503.13	Retiree Spousal - Kaiser	GENERAL
COUNTY OF MARIN	14,579.21	Retiree Medical Benefit	GENERAL
CRAFTSMAN FLOOR COVERINGS, INC.	52,170.80	Admin Building	GENERAL
Connect Your Care	12.58	Other Professional Services - Human	GENERAL
DELTA DENTAL OF CALIFORNIA	3,663.46	Dental - Active Employees	GENERAL
DIAMONDBACK AIRBOATS	124,054.47	Field Equipment	CAPITAL PROJECTS
ES OPCO USA LLC	5,174.54	Methoprene Briquettes	GENERAL
ES OPCO USA LLC	1,095.00	30 Day Briquettes	GENERAL
ES OPCO USA LLC	41,382.57	Methoprene Pellets	GENERAL
ES OPCO USA LLC	689.87	Can Applicators	GENERAL
ES OPCO USA LLC	8,738.16	Backpack Foggers	GENERAL
ES OPCO USA LLC	1,281.18	Backpack Granulator	GENERAL
FARM BUREAU	75.00	Other Memberships and Subscriptions	GENERAL
FISHER SCIENTIFIC	172.32	Other Lab Supplies	GENERAL
GAIL BLOOM	100.00	Web Design, Hosting and Photography	GENERAL
HOME DEPOT CREDIT SERVICES	21.49	Large Field Equipment	GENERAL
INDEPENDENT MOVERS	660.00	Admin Building	GENERAL
INNOVATIVE SCREEN PRINTING	833.85	Admin Clothing and Hats	GENERAL

Vendor	Amount	Description	Fund
INTERSTATE BATTERY SYSTEM	210.24	Other Field Equipment	GENERAL
INTERSTATE BATTERY SYSTEM	165.40	Vehicle Maintenance	GENERAL
INTERSTATE BATTERY SYSTEM	26.94	Mosquito Traps	GENERAL
J & J DAIRY SUPPLIES	174.11	Coats, Rain Gear and Boots	GENERAL
JASON PIETSCH	200.00	Employee Boot Allowance	GENERAL
JASON SEQUEIRA	200.00	Employee Boot Allowance	GENERAL
JENNIFER CRAYNE (PETTY CASH)	40.04	Other Food and Household Supplies	GENERAL
JENNIFER CRAYNE (PETTY CASH)	239.89	Staff Travel	GENERAL
JENNIFER CRAYNE (PETTY CASH)	27.38	Booth Rental	GENERAL
JESSI HAGELSHAW	200.00	Employee Boot Allowance	GENERAL
JH TECHNOLOGIES, INC.	2,221.10	Lab Equipment	GENERAL
JIM SMITH	200.00	Employee Boot Allowance	GENERAL
JOHN MOHRMAN JR.	200.00	Employee Boot Allowance	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,037.50		GENERAL
KAISER FOUNDATION HEALTH PLAN	47,453.15	Kaiser - Active Employees	GENERAL
KASEY KARINEN	200.00	Employee Boot Allowance	GENERAL
KEVIN BEARDSLEY	200.00	Employee Boot Allowance	GENERAL
KRISTEN HOLT	279.58	Employee Wellness Benefit	GENERAL
LEADING EDGE ASSOCIATES, INC.	7,500.00	GIS Tracking System Maintenance Agreement	GENERAL
LIEBERT CASSIDY WHITMORE	1,922.00	Labor Negotating Services	GENERAL
LIEBERT CASSIDY WHITMORE	612.50	Human Resources Legal Services	GENERAL
LOWE'S BUSINESS ACCOUNT	113.83	Other Agricultural and Operational Supplies	GENERAL
LOWE'S BUSINESS ACCOUNT	102.83	Vehicle Maintenance	GENERAL
LOWE'S BUSINESS ACCOUNT	27.55	Admin Building	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	44,094.56		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	83,814.22	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	28,387.21	Retirement - Employer PEPRA	GENERAL
MARIN COUNTY FAIR	800.00	Booth Rental	GENERAL
MARIN INDEPENDENT JOURNAL	5,010.00	Public Relations Newspaper Articles	GENERAL
MARIN INDEPENDENT JOURNAL	100.00	Newspaper and Legal Notices	GENERAL
MARIN SCOPE NEWSPAPERS	650.00	Public Relations Newspaper Articles	GENERAL
MICHAEL COLE	200.00	Employee Boot Allowance	GENERAL
MICHAEL WELLS	200.00	Employee Boot Allowance	GENERAL
MISSION SQUARE RETIREMENT	2,700.20	Retiree Health Savings Account	GENERAL
MITEL	1,035.25	Phone System	GENERAL
MVCAC	660.00	Disease Surveillance and Testing (DART)	GENERAL
NATHEN REED	500.00	Employee Wellness Benefit	GENERAL
NATIONWIDE TRUST COMPANY, FSB	2,650.00		GENERAL
NICK BARBIERI TRUCKING,LLC	27,623.78	Fuel and Oil	GENERAL
NORTH MARIN WATER DISTRICT	395.74	Hydrant Water	GENERAL
NORTHBAY AUTO WRAPS	244.13	Outdoor Advertising	GENERAL
OFFICE DEPOT BUSINESS CREDIT	105.69	Printer Cartridges and Supplies	GENERAL
P.G.& E.	4,508.57	Gas and Electricity	GENERAL
PATRICK VON ELM	1,450.00		GENERAL
POINT REYES LIGHT	90.00	Other Memberships and Subscriptions	GENERAL
PREFERRED ALLIANCE, INC.	265.00	Occupational Health Testing	GENERAL
Permaculture Artisans	25,200.00	Grounds	GENERAL
QUADIENT FINANCE USA, INC.	500.00	Postage and Postage Supplies	GENERAL
QUADIENT LEASING USA, INC.	282.34	Postage Machine Lease	GENERAL
RECOLOGY SONOMA MARIN	720.38	Solid Waste Collection and Disposal	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
ROBERT MCGOVERN	180.25	Employee Boot Allowance	GENERAL
ROBERT MCGOVERN	500.00	Employee Wellness Benefit	GENERAL

Vendor	Amount	Description	Fund
ROBERT MORTON	200.00	Employee Boot Allowance	GENERAL
SAFETY KLEEN CORP	241.10	Other Maintenance and Repair	GENERAL
SANTA ROSA AUTO PARTS	2,685.93	Vehicle Maintenance	GENERAL
SANTA ROSA FIRE EQUIPMENT, INC.	275.00	Admin Building	GENERAL
SNAP-ON INDUSTRIAL	1,912.99	Power Tools	GENERAL
SONOMA MEDIA GROUP	5,000.00	Television Advertising	GENERAL
SONOMA MEDIA GROUP	8,410.00	Radio Advertising	GENERAL
SONOMA MEDIA GROUP	450.00	Booth Rental	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	2,192.00	Public Relations Newspaper Articles	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	453.00	Newspaper and Legal Notices	GENERAL
SPARK CREATIVE DESIGN	1,637.75	Presentation Supplies	GENERAL
SPARK CREATIVE DESIGN	335.40	Printing Services	GENERAL
STEVE MILLER	196.63	Employee Boot Allowance	GENERAL
TASC	833.32		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	337.50		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,389.30	Teamsters Anthem	GENERAL
TERESA THOMAS-NETT	239.52	Employee Wellness Benefit	GENERAL
THE HARTFORD	274.26	Sentry Life and Hartford Life	GENERAL
TROPE GROUP	2,896.98	Furniture	GENERAL
TY O'DONNELL	99.50	Employee Wellness Benefit	GENERAL
UPS	430.83	Disease Surveillance and Testing (DART)	GENERAL
US BANK	87.58	Uniforms	GENERAL
US BANK	171.54	Personnel Truck Equipment	GENERAL
US BANK	87.50	Coats, Rain Gear and Boots	GENERAL
US BANK	35.02	Eye Wear, Wash and Eye Glass Wipes	GENERAL
US BANK	762.07	Other Clothing and Safety Supplies	GENERAL
US BANK	532.61	Food for Staff or Business Meetings	GENERAL
US BANK	208.33	Other Food and Household Supplies	GENERAL
US BANK	105.62	Office Supplies	GENERAL
US BANK	327.40	Copier Supplies	GENERAL
US BANK	34.42	Postage and Postage Supplies	GENERAL
US BANK	431.07	Presentation Supplies	GENERAL
US BANK	51.24	Fish Supplies	GENERAL
US BANK	611.78	Garage Equipment	GENERAL
US BANK	92.77	Computer Software	GENERAL
US BANK	2,631.03	Vehicle Maintenance	GENERAL
US BANK	1,634.78	Boats and Forklifts	GENERAL
US BANK	1,265.56	Large Field Equipment	GENERAL
US BANK	47.28	Admin Building	GENERAL
US BANK	85.19	Disease Surveillance and Testing (DART)	GENERAL
US BANK	18.00	Printing Services	GENERAL
US BANK	210.01	Other Memberships and Subscriptions	GENERAL
US BANK	0.31	Newspaper and Legal Notices	GENERAL
US BANK	82.00	Employee Training	GENERAL
US BANK	141.60	Staff Travel	GENERAL
US BANK	630.64	Contingency	GENERAL
US BANK	191.65	COVID-19 Expenses	GENERAL
VECTOR CONTROL JPA	513.02	Employee Assistance Program	GENERAL
VECTOR-BORNE DISEASE ACCOUNT	4,325.00	Employee Training	GENERAL
VERIZON WIRELESS	207.78	Purchase and Maintain Cell Phones	GENERAL
VERIZON WIRELESS	6,688.44	Cell Phone Services	GENERAL
VISION SERVICE PLAN (CA)	863.93	Vision Service Plan - Active Employees	GENERAL
WINE COUNTRY RADIO	2,520.00	Radio Advertising	GENERAL

Total: 1,852,463.89

Objects 6000-6023

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
6010 Salaries and Wages	408,154.82	3,776,862.94	3,853,981.00	3,824,795.00	47,932.06	99 %
6012 MCERA Credit	2,279.40	25,359.98	24,209.00	25,069.00	-290.98	101 %
6014 Overtime	5,408.95	13,627.12	50,073.00	48,073.00	34,445.88	28 %
6015 Seasonal Wages	30,631.50	178,696.91	259,500.00	282,750.00	104,053.09	63 %
6016 Trustee Wages	3,600.00	12,625.00	16,000.00	16,000.00	3,375.00	79 %
6022 Medicare Employer portion	6,453.61	56,715.98	61,070.00	63,005.50	6,289.52	90 %
6023 FICA (Social Security)	2,122.35	11,861.98	17,577.00	20,077.00	8,215.02	59 %
6XXX Object Group Total	458,650.63	4,075,749.91	4,282,410.00	4,279,769.50	204,019.59	95 %
Grand Total:	458,650.63	4,075,749.91	4,282,410.00	4,279,769.50	204,019.59	95 %

101 GENERAL

Assets

Current Assets

Cash with Marin County	14,163,801.26	
Cash at Exchange Bank	127,940.05	
Petty Cash	350.00	
Deposits with VCJPA	847,504.00	
Accounts Receivable	2,003,344.09	
Compensated Absences - Amount to be Provided	561,454.16	
Inventory	358,706.84	

Total Current Assets		18,063,100.40

Total Assets		18,063,100.40

101 GENERAL

Liabilities and Equity

Current Liabilities

Accounts Payable	90,333.70	
Deferred Revenue	1,906,822.58	
Compensated Absences	561,454.16	
MCERA Payable	1.00	
Section 125 Plan #2 - Insurance Premiums	72.18	
Aflac (post tax) Payable	(72.18)	

Total Current Liabilities		2,558,611.44

Total Liabilities 2,558,611.44

Equity

Non-Spendable: Inventory	358,706.84	
Assignment for Deposits with VCJPA	847,504.00	
Assignment for No Income Period	4,449,299.00	
Commitment for Public Health Emergency	2,013,559.00	
Unassigned	7,685,882.77	
CURRENT YEAR INCOME/(LOSS)	149,537.35	

Total Equity		15,504,488.96

Total Liabilities & Equity 18,063,100.40

301 CAPITAL PROJECTS

Assets

Current Assets

Cash with Marin County	361,161.58	

Total Current Assets		361,161.58

Fixed Assets

Land	675,000.00	
Structures and Improvements	6,845,480.21	
Office Furniture	37,618.55	
Office Equipment	387,260.07	
Field Equipment	199,093.94	
Vehicles	2,283,214.65	
Accumulated Depreciation	(5,282,773.00)	

Total Fixed Assets		5,144,894.42

Total Assets		5,506,056.00

301 CAPITAL PROJECTS

Liabilities and Equity

	Total Liabilities		
Equity			
Net Investment in Capital Assets	5,144,894.42		
Commitment for Future Capital Replacement and	1,170,467.16		
CURRENT YEAR INCOME/(LOSS)	(809,305.58)		

	Total Equity		5,506,056.00

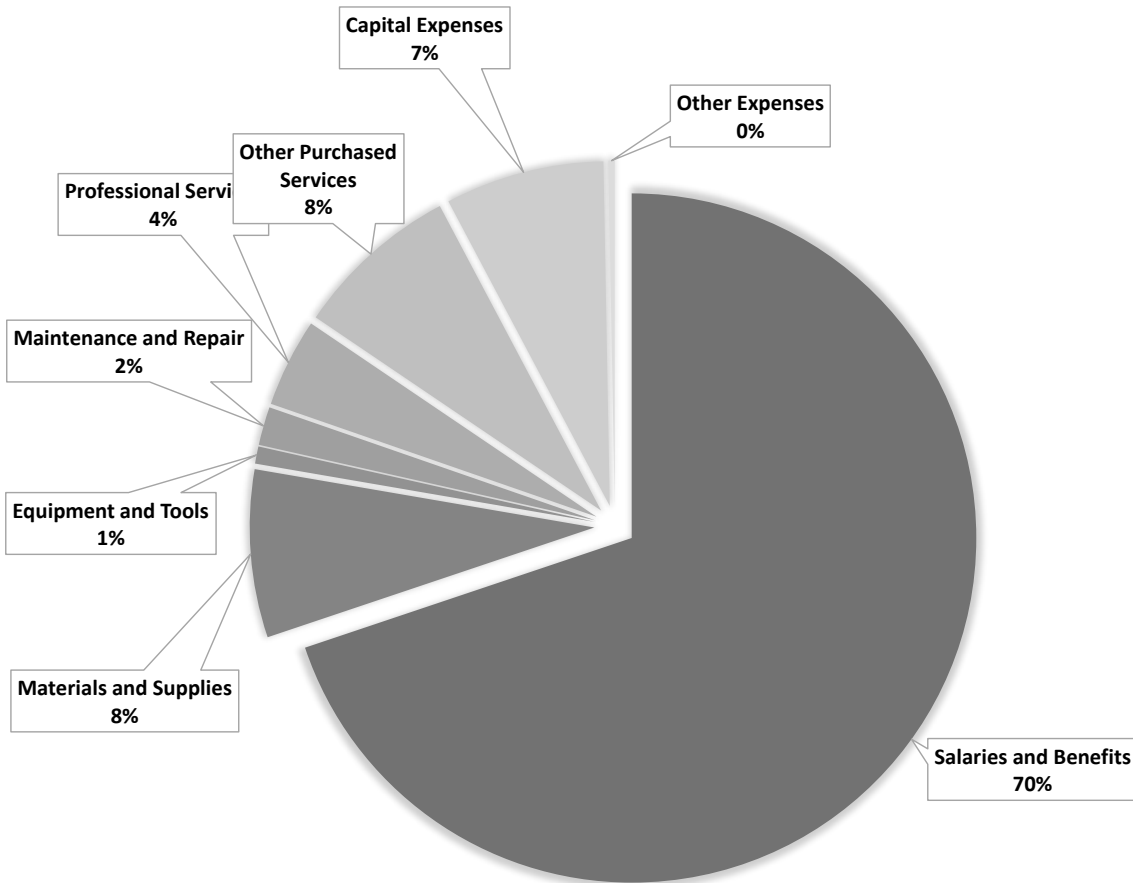
	Total Liabilities & Equity		5,506,056.00

Monthly Budget Summary Report

June-22 (Preliminary)

	Current Month Commitments	YTD Commitments	Current Appropriation	Available Appropriation	% Committed
Salaries and Benefits	1,756,547	7,577,377	7,902,509	325,132	96%
Materials and Supplies	142,205	853,409	824,425	(28,984)	104%
Equipment and Tools	21,347	87,256	88,740	1,484	98%
Maintenance and Repair	98,661	195,052	205,594	10,542	95%
Professional Services	57,740	451,159	581,712	130,553	78%
Other Purchased Services	47,425	843,594	889,365	45,771	95%
Capital Expenses	124,054	809,446	764,814	(44,632)	106%
Other Expenses	2,013	31,740	627,200	595,460	5%
	2,249,993	10,849,033	11,884,359	1,035,326	91%

YTD COMMITMENTS BY TYPE



101 GENERAL

Preliminary June 2022

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Current YTD	Budget	Variance
REVENUES							
TAXES MARIN COUNTY							
4110 Current Secured		1,398,615	10,944	1,028,005	2,437,564	2,488,190	-50,626
4115 Current Unsecured		40,991	5,631		46,622	47,390	-768
4125 Prior Unsecured		2,155	509		2,664	1,800	864
4130 Benefit Assessment Marin		627,883		456,636	1,084,519	1,141,880	-57,361
4135 Benefit Assessment Marin		92,326		69,085	161,411	170,560	-9,149
4150 Supplemental Taxes	739	20,433	41,461	28,564	91,196	65,880	25,316
4160 RDA Residual		5,538		12,748	18,286	17,510	776
Total TAXES MARIN COUNTY	739	2,187,941	58,545	1,595,038	3,842,262	3,933,210	-90,948
TAXES SONOMA COUNTY							
4210 Current Secured		1,701,075		1,307,556	3,008,631	3,014,480	-5,849
4215 Current Unsecured		90,338			90,338	94,800	-4,462
4220 Secured Delinquent				8,520	8,520		8,520
4225 Prior Unsecured						1,460	-1,460
4230 Benefit Assessment Sonoma		1,133,230	30,155	794,851	1,958,236	2,034,260	-76,024
4235 Benefit Assessment Sonoma		490,643	4,364	313,441	808,448	869,070	-60,622
4237 Benefit Assessment Sonoma						6,450	-6,450
4239 Delinquent Special		22,972		3,183	26,155		26,155
4250 Supplemental Taxes		-165,448		-160,347	-325,795	-299,050	-26,745
4260 RDA Residual		134,472		33,166	167,637	237,520	-69,883
Total TAXES SONOMA COUNTY		3,407,282	34,519	2,300,370	5,742,170	5,958,990	-216,820
USE OF MONEY & PROPERTY							
4310 Investment Earnings	1,491	2,560	604	261	4,916	92,380	-87,464
Total USE OF MONEY & PROP	1,491	2,560	604	261	4,916	92,380	-87,464
STATE & FEDERAL							
4410 Homeowners Property Tax		4,089	3,594	9,541	17,224	28,290	-11,066
4420 In-Lieu Tax		175			175		175
4490 Other State Aid		60	173,632		173,692		173,692
Total STATE & FEDERAL		4,324	177,226	9,541	191,091	28,290	162,801
CHARGES FOR SERVICES							
4510 Miscellaneous Services	72,276	109,167	-45,082	127,688	264,049	135,000	129,049
Total CHARGES FOR SERVICE	72,276	109,167	-45,082	127,688	264,049	135,000	129,049
OTHER REVENUE							
4910 Refunds and	-20	844	13,470	1,188	15,482	15,000	482
4920 Insurance Refunds and	8,047	9,533	111,323		128,903		128,903
4930 Sales of District			125	125	250		250
Total OTHER REVENUE	8,027	10,377	124,918	1,313	144,635	15,000	129,635
Total REVENUES	82,533	5,721,651	350,730	4,034,211	10,189,123	10,162,870	26,253
Net Income (Loss) from Operations	82,533	5,721,651	350,730	4,034,211	10,189,123		
Net Income (Loss)	82,533	5,721,651	350,730	4,034,211	10,189,123		

Vendor	Amount	Description	Fund
AFLAC	1,352.26		GENERAL
ALLIANT INSURANCE SERVICES, INC.	1,369.44	Group Property	GENERAL
ALPINE HELICOPTER SERVICE INC	4,769.07	Aerial Application- Helicopter	GENERAL
AT & T	120.95	AT&T	GENERAL
Bonnie Tomanek	308.60	Employee Wellness Benefit	GENERAL
CAGWIN & DORWARD	560.00	Landscape Services	GENERAL
CALPERS 457 PLAN	8,490.00		GENERAL
CASEY RICHTER	185.66	Employee Boot Allowance	GENERAL
CINTAS CORPORATION	1,593.72	Uniforms	GENERAL
CINTAS CORPORATION	506.00	COVID-19 Expenses	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	9,470.38	Spinosad	GENERAL
COMCAST BUSINESS	158.75	Comcast	GENERAL
COMPLETE WELDERS SUPPLY, INC.	1,084.28	Dry Ice	GENERAL
COMPLETE WELDERS SUPPLY, INC.	32.16	Fish Supplies	GENERAL
COUNTY OF MARIN	2,012.50	Retiree Spousal - Teamsters, WHA or UH	GENERAL
COUNTY OF MARIN	6,503.13	Retiree Spousal - Kaiser	GENERAL
COUNTY OF MARIN	14,579.21	Retiree Medical Benefit	GENERAL
DAN LESLIE	200.00	Employee Boot Allowance	GENERAL
DELTA DENTAL OF CALIFORNIA	3,590.16	Dental - Active Employees	GENERAL
DRAMS INC.	10,000.00	Other Professional Services	CAPITAL PROJECTS
GEFA	30.00	Booth Rental	GENERAL
GREAT AMERICA FINANCIAL SERVICES	699.08	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	664.18	Copy Machine Lease	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,037.50		GENERAL
KAISER FOUNDATION HEALTH PLAN	47,453.15	Kaiser - Active Employees	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	38,381.96		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	62,961.09	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	27,363.41	Retirement - Employer PEPRA	GENERAL
MISSION SQUARE RETIREMENT	2,700.20	Retiree Health Savings Account	GENERAL
MITEL	71.61	Phone System	GENERAL
MTM RECOGNITION	451.16	Employee Recognition	GENERAL
MVCAC	792.00	Disease Surveillance and Testing (DART)	GENERAL
NATIONWIDE TRUST COMPANY, FSB	2,650.00		GENERAL
NICK BARBIERI TRUCKING,LLC	3,758.29	Fuel and Oil	GENERAL
OUTFRONT MEDIA	13,225.00	Outdoor Advertising	GENERAL
PATRICK VON ELM	1,450.00		GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
SANTA ROSA AUTO PARTS	1,039.07	Vehicle Maintenance	GENERAL
SENTRY LIFE INS. CO.	1,094.50	Sentry Life and Hartford Life	GENERAL
TASC	833.32		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	337.50		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,389.30	Teamsters Anthem	GENERAL
THE HARTFORD	274.26	Sentry Life and Hartford Life	GENERAL
UPS	99.42	Disease Surveillance and Testing (DART)	GENERAL
US BANK	486.06	Other Food and Household Supplies	GENERAL
US BANK	439.07	Office Supplies	GENERAL
US BANK	11.15	Postage and Postage Supplies	GENERAL
US BANK	229.93	Printer Cartridges and Supplies	GENERAL
US BANK	1,019.97	Computer Software	GENERAL
US BANK	14.00	Other Memberships and Subscriptions	GENERAL
US BANK	699.80	COVID-19 Expenses	GENERAL
VECTOR CONTROL JPA	207,936.00	Pooled Worker's Compensation	GENERAL
VECTOR CONTROL JPA	137,254.00	Pooled Liability	GENERAL

Vendor	Amount	Description	Fund
VECTOR CONTROL JPA	4,265.00	Pooled Auto Physical Damage	GENERAL
VECTOR CONTROL JPA	15,050.00	Group Property	GENERAL
VECTOR CONTROL JPA	1,445.00	Group Employee Bond	GENERAL
VECTOR CONTROL JPA	4,716.00	Insurance Administrative Services	GENERAL
VISION SERVICE PLAN (CA)	857.77	Vision Service Plan - Active Employees	GENERAL
WORTHINGTON ARCHITECTURE DESIGN	2,000.00	Other Professional Services	CAPITAL PROJECTS
Total:	659,708.52		

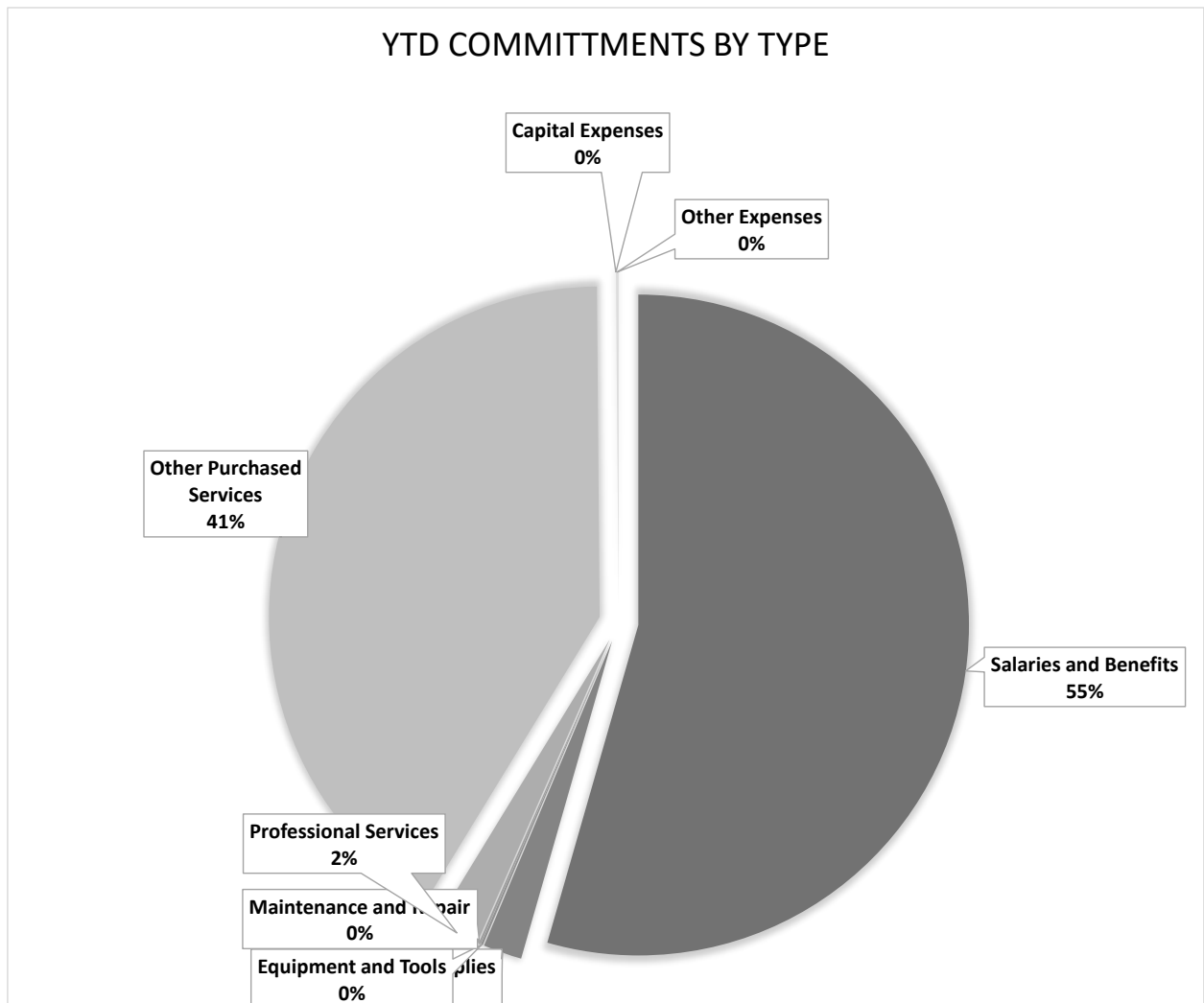
Objects 6000-6023

Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
6010 Salaries and Wages	321,946.84	321,946.84	4,070,819.00	4,070,819.00	3,748,872.16	8 %
6012 MCERA Credit	2,012.94	2,012.94	30,080.00	30,080.00	28,067.06	7 %
6014 Overtime	437.31	437.31	30,600.00	30,600.00	30,162.69	1 %
6015 Seasonal Wages	10,182.75	10,182.75	316,000.00	316,000.00	305,817.25	3 %
6016 Trustee Wages	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
6022 Medicare Employer portion	4,724.53	4,724.53	64,976.00	64,976.00	60,251.47	7 %
6023 FICA (Social Security)	631.33	631.33	20,584.00	20,584.00	19,952.67	3 %
6XXX Object Group Total	339,935.70	339,935.70	4,549,059.00	4,549,059.00	4,209,123.30	7 %
Grand Total:	339,935.70	339,935.70	4,549,059.00	4,549,059.00	4,209,123.30	7 %

Monthly Budget Summary Report

July-22

	Current Month Commitments	YTD Commitments	Current Appropriation	Available Appropriation	% Committed
Salaries and Benefits	511,712	511,712	7,291,567	6,779,855	7%
Materials and Supplies	17,804	17,804	915,047	897,243	2%
Equipment and Tools	1,020	1,020	113,530	112,510	1%
Maintenance and Repair	1,039	1,039	210,950	209,911	0%
Professional Services	20,486	20,486	790,797	770,311	3%
Other Purchased Services	386,699	386,699	962,832	576,133	40%
Capital Expenses	-	-	404,505	404,505	0%
Other Expenses	1,206	1,206	585,017	583,811	0%
	939,966	939,966	11,274,245	10,334,279	8%



Vendor	Amount	Description	Fund
ADAPCO, INC.	5,581.88	Bti Liquid	GENERAL
ADAPCO, INC.	4,709.61	Larvicide Oil	GENERAL
ADAPCO, INC.	23,792.16	Bacillus Sphaericus FG	GENERAL
ADAPCO, INC.	47,409.12	BACILLUS SPHAERICUS/Bti GRANULES	GENERAL
ADAPCO, INC.	3,098.94	BACILLUS SPHAERICUS WDG	GENERAL
ADAPCO, INC.	2,352.07	Drione	GENERAL
AFLAC	1,352.26		GENERAL
ALDRICH NETWORK CONSULTING	51.66	Computers and Laptops	GENERAL
ALDRICH NETWORK CONSULTING	5,000.00	Network and IT Consulting Services	GENERAL
ALDRICH NETWORK CONSULTING	200.00	Remote Backup Service	GENERAL
ALPINE HELICOPTER SERVICE INC	13,552.00	Aerial Application- Helicopter	GENERAL
ARGO ADVENTURE/LIEWER	61,423.75	Field Equipment	CAPITAL PROJECTS
AT & T	122.59	AT&T	GENERAL
BAY ALARM COMPANY	1,394.61	Alarm Services	GENERAL
BEST BEST & KRIEGER, LLC.	180.00	Legal Counsel	GENERAL
CAGWIN & DORWARD	560.00	Landscape Services	GENERAL
CALPERS	600,000.00	Payments to CEPPT	GENERAL
CALPERS 457 PLAN	8,490.00		GENERAL
CINTAS CORPORATION	2,592.33	Uniforms	GENERAL
CINTAS CORPORATION	148.22	First Aid Supplies and Kits	GENERAL
CINTAS CORPORATION	1,518.00	COVID-19 Expenses	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	12,051.81	Methoprene Liquid	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	32,812.42	Methoprene Pellets	GENERAL
CLARKE MOSQUITO CONTROL PRODUCTS, INC	9,470.38	Spinosaad	GENERAL
COMCAST BUSINESS	807.91	Phone System	GENERAL
COMCAST BUSINESS	78.40	Comcast	GENERAL
COMPLETE WELDERS SUPPLY, INC.	1,357.25	Dry Ice	GENERAL
COUNTY OF MARIN	2,012.50	Retiree Spousal - Teamsters, WHA or UH	GENERAL
COUNTY OF MARIN	6,503.13	Retiree Spousal - Kaiser	GENERAL
COUNTY OF MARIN	14,579.21	Retiree Medical Benefit	GENERAL
Connect Your Care	12.58	Other Professional Services - Human	GENERAL
DELTA DENTAL OF CALIFORNIA	3,591.19	Dental - Active Employees	GENERAL
ECONOMY PLUMBING	600.00	Other Building and Grounds Maintenance	GENERAL
ERIC ENGH	1,375.00	Contingency	GENERAL
ES OPCO USA LLC	8,624.23	Methoprene Briquettes	GENERAL
ES OPCO USA LLC	30,723.40	Methoprene Pellets	GENERAL
ES OPCO USA LLC	390.26	Drione	GENERAL
FISHER SCIENTIFIC	167.98	Surveillance Supplies	GENERAL
FRIZELLE ENOS FEEDS	16.99	Surveillance Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	349.54	Copier Supplies	GENERAL
GREAT AMERICA FINANCIAL SERVICES	332.09	Copy Machine Lease	GENERAL
HOME DEPOT CREDIT SERVICES	108.73	Shop	GENERAL
INTERSTATE BATTERY SYSTEM	158.75	Other Field Equipment	GENERAL
INTERSTATE BATTERY SYSTEM	158.75	Mosquito Traps	GENERAL
JEFF PETERSEN	180.25	Employee Boot Allowance	GENERAL
JENNIFER CRAYNE (PETTY CASH)	9.20	Dry Ice	GENERAL
JENNIFER CRAYNE (PETTY CASH)	60.00	Other Building and Grounds Maintenance	GENERAL
JENNIFER CRAYNE (PETTY CASH)	118.98	Staff Travel	GENERAL
JENNIFER CRAYNE (PETTY CASH)	57.50	Booth Rental	GENERAL
JIM SMITH	200.00	Employee Boot Allowance	GENERAL
JOHN MOHRMAN JR.	500.00	Employee Wellness Benefit	GENERAL
KAISER FOUNDATION HEALTH PLAN	7,262.50		GENERAL
KAISER FOUNDATION HEALTH PLAN	49,496.46	Kaiser - Active Employees	GENERAL

Vendor	Amount	Description	Fund
KAISER PERMANENTE - OHSS	176.00	Occupational Health Testing	GENERAL
LA VOZ BILINGUAL NEWSPAPER	1,350.00	Public Relations Newspaper Articles	GENERAL
LOWE'S BUSINESS ACCOUNT	31.10	Vehicle Maintenance	GENERAL
LOWE'S BUSINESS ACCOUNT	17.50	Grounds	GENERAL
LOWE'S BUSINESS ACCOUNT	17.50	Contingency	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	38,901.68		GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	55,910.24	Retirement - Employer Classic	GENERAL
MARIN COUNTY EMPLOYEES RETIREMENT ASSOC	24,103.99	Retirement - Employer PEPRA	GENERAL
MARIN INDEPENDENT JOURNAL	50.00	Newspaper and Legal Notices	GENERAL
MISSION SQUARE RETIREMENT	2,767.70	Retiree Health Savings Account	GENERAL
MTM RECOGNITION	55.59	Employee Recognition	GENERAL
MVCAC	770.00	Disease Surveillance and Testing (DART)	GENERAL
MVCAC	112.91	Contingency	GENERAL
NATHEN REED	200.00	Employee Boot Allowance	GENERAL
NATIONWIDE TRUST COMPANY, FSB	2,650.00		GENERAL
NICK BARBIERI TRUCKING,LLC	20,752.72	Fuel and Oil	GENERAL
NORTH BAY REPROGRAPHICS	9.81	Other Professional Services	CAPITAL PROJECTS
NORTH MARIN WATER DISTRICT	398.80	Hydrant Water	GENERAL
OFFICE DEPOT BUSINESS CREDIT	537.19	Office Supplies	GENERAL
OFFICE DEPOT BUSINESS CREDIT	656.94	Printer Cartridges and Supplies	GENERAL
OUTFRONT MEDIA	24,743.75	Outdoor Advertising	GENERAL
P.G.& E.	1,898.88	Gas and Electricity	GENERAL
PATRICK VON ELM	1,450.00		GENERAL
PETALUMA MINUTEMAN PRESS	453.66	Office Supplies	GENERAL
PETALUMA MINUTEMAN PRESS	581.65	Postage and Postage Supplies	GENERAL
QUADIENT FINANCE USA, INC.	250.00	Postage and Postage Supplies	GENERAL
RECOLOGY SONOMA MARIN	360.19	Solid Waste Collection and Disposal	GENERAL
REDWOOD LOCK LLC	35.43	Other Tools	GENERAL
RELIABLE AUTO GLASS	725.00	Vehicle Maintenance	GENERAL
RICHARD A. SANCHEZ	1,642.50	Janitorial Services	GENERAL
SAFETY KLEEN CORP	4,209.18	Hazardous Materials Cleaning	GENERAL
SANTA ROSA AUTO PARTS	1,741.41	Vehicle Maintenance	GENERAL
SANTA ROSA AUTO PARTS	139.91	Large Field Equipment	GENERAL
SONOMA MEDIA INVESTMENTS, LLC	103.00	Newspaper and Legal Notices	GENERAL
STREAMLINE	8,640.00	Web Design, Hosting and Photography	GENERAL
STROUPE PETROLEUM MAINTENANCE, INC.	2,096.88	Aboveground Tank Maintenance	GENERAL
Sonoma County Farm Trails	12.00	Booth Rental	GENERAL
TASC	833.32		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	337.50		GENERAL
TEAMSTERS LOCAL UNION NO. 856 HEALTH AND	1,389.30	Teamsters Anthem	GENERAL
TERESA THOMAS-NETT	200.00	Employee Boot Allowance	GENERAL
THE HARTFORD	299.46	Sentry Life and Hartford Life	GENERAL
THE REGENTS OF U.C.	1,260.00	Computer Software	GENERAL
UPS	325.69	Disease Surveillance and Testing (DART)	GENERAL
US BANK	57.12	Other Clothing and Safety Supplies	GENERAL
US BANK	176.46	Other Food and Household Supplies	GENERAL
US BANK	83.03	Office Supplies	GENERAL
US BANK	185.37	Presentation Supplies	GENERAL
US BANK	56.94	Other Office Expense	GENERAL
US BANK	36.36	Other Lab Supplies	GENERAL
US BANK	74.46	Fish Supplies	GENERAL
US BANK	75.04	YJ Field Equipment	GENERAL
US BANK	9.98	Appliances and Office Tools	GENERAL

Vendor	Amount	Description	Fund
US BANK	145.75	Computers and Laptops	GENERAL
US BANK	2,782.46	Computer Software	GENERAL
US BANK	119.88	Computer Network and Storage	GENERAL
US BANK	50.35	Vehicle Maintenance	GENERAL
US BANK	50.00	Public Relations Newspaper Articles	GENERAL
US BANK	207.77	Purchase and Maintain Cell Phones	GENERAL
US BANK	399.60	Staff Travel	GENERAL
VECTOR-BORNE DISEASE ACCOUNT	5.00	Employee Training	GENERAL
VERIZON WIRELESS	3,470.29	Cell Phone Services	GENERAL
VISION SERVICE PLAN (CA)	857.77	Vision Service Plan - Active Employees	GENERAL
WATERLOGIC	850.96	Drinking Water	GENERAL
WINE COUNTRY RADIO	1,512.00	Radio Advertising	GENERAL
WORTHINGTON ARCHITECTURE DESIGN	612.50	Other Building and Grounds Maintenance	GENERAL
WORTHINGTON ARCHITECTURE DESIGN	1,889.90	Other Professional Services	CAPITAL PROJECTS
Total:	1,184,603.96		

Objects 6000-6023

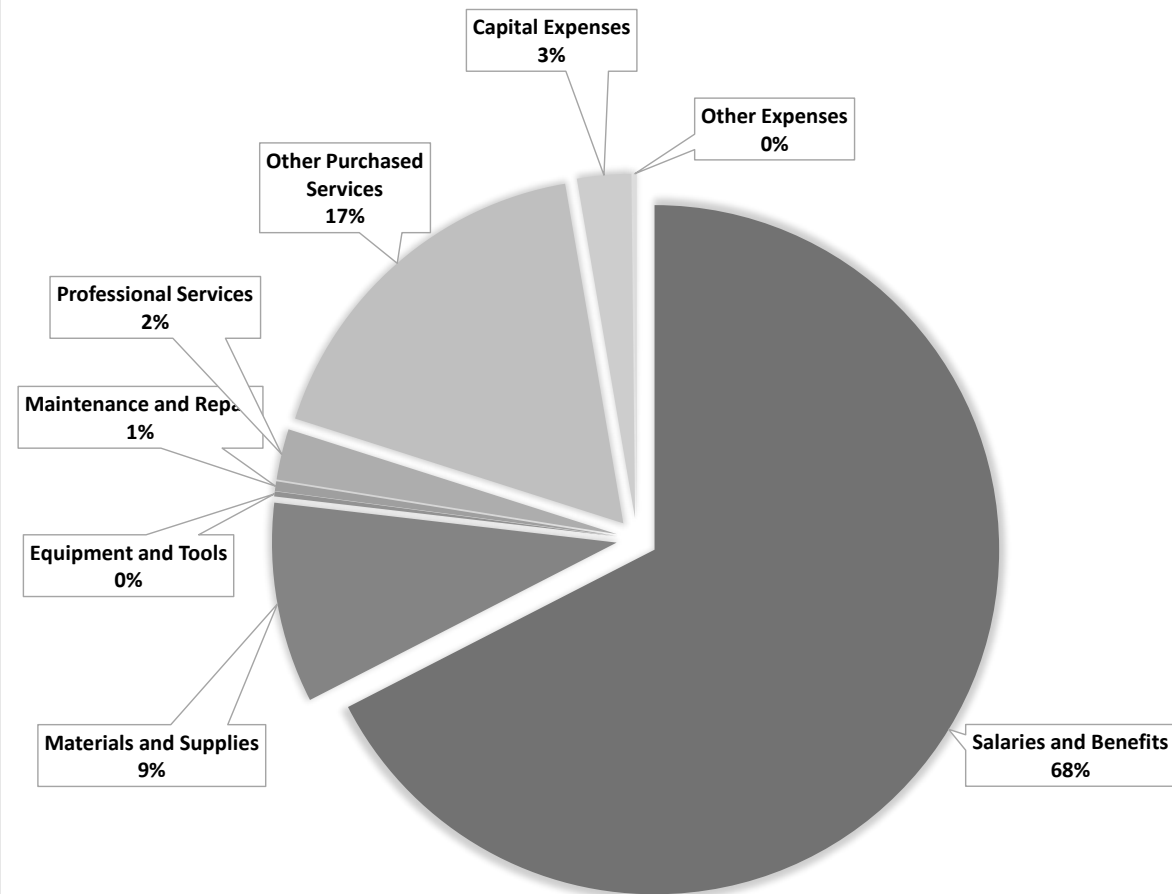
Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
6010 Salaries and Wages	327,134.44	649,081.28	4,070,819.00	4,070,819.00	3,421,737.72	16 %
6012 MCERA Credit	2,012.94	4,025.88	30,080.00	30,080.00	26,054.12	13 %
6014 Overtime	3,831.13	4,268.44	30,600.00	30,600.00	26,331.56	14 %
6015 Seasonal Wages	23,748.95	33,931.70	316,000.00	316,000.00	282,068.30	11 %
6016 Trustee Wages	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
6022 Medicare Employer portion	5,042.40	9,766.93	64,976.00	64,976.00	55,209.07	15 %
6023 FICA (Social Security)	1,473.37	2,104.70	20,584.00	20,584.00	18,479.30	10 %
6XXX Object Group Total	363,243.23	703,178.93	4,549,059.00	4,549,059.00	3,845,880.07	15 %
Grand Total:	363,243.23	703,178.93	4,549,059.00	4,549,059.00	3,845,880.07	15 %

Monthly Budget Summary Report

August-22

	Current Month Commitments	YTD Commitments	Current Appropriation	Available Appropriation	% Committed
Salaries and Benefits	1,126,372	1,638,084	7,291,567	5,653,483	22%
Materials and Supplies	210,411	228,215	915,047	686,832	25%
Equipment and Tools	4,639	5,659	113,530	107,871	5%
Maintenance and Repair	9,951	10,990	210,950	199,960	5%
Professional Services	37,357	57,843	790,797	732,954	7%
Other Purchased Services	35,326	422,026	962,832	540,806	44%
Capital Expenses	61,424	61,424	404,505	343,081	15%
Other Expenses	3,023	4,229	585,017	580,788	1%
	1,488,504	2,428,470	11,274,245	8,845,775	22%

YTD COMMITMENTS BY TYPE



MONTHLY BILLING and TREATMENT OPERATIONS

COST

CONTROL BILLING SHEET FY 2022/23

LABOR COST:	APPROVED PRIOR			Approved FY 2022/23 Includes		OT Rate
	FY 2021/22			OPEB & Retirement	FY 22/23	
Vector Control Technician	\$85.75	hr		\$87.50	hr	\$111.75
Field Supervisor	\$99.25	hr		\$101.00	hr	\$129.75
Environmental Biologist	\$85.75	hr		\$87.00	hr	EXEMPT
Lead Biologist	\$101.75	hr		\$103.50	hr	EXEMPT
Biologist	\$97.50	hr		\$99.25	hr	EXEMPT
Scientific Programs Manager	\$93.50	hr		\$95.00	hr	EXEMPT
Shop/Facilities Manager	\$82.75	hr		\$84.00	hr	\$112.25
Assistant Mechanic	\$76.00	hr		\$77.00	hr	\$102.75
Assistant Manager	\$141.75	hr		\$145.50	hr	EXEMPT
District Manager	\$184.00	hr		\$188.75	hr	EXEMPT
Seasonal Field/Lab Asst.	\$22.00	hr		\$24.00	hr	\$36.00

* The current hourly rate for each position is top step for FY 22/23. The fully loaded rate includes costs to cover medical, dental and vision benefits for each position. Also included: OPEB liability & retirement based on Tier/group All rates rounded to the nearest 1/4 dollar.

EQUIPMENT COST:	APPROVED PRIOR		CHANGE	APPROVED FY 2022/23	
	FY 2021/22			Inc OPEB & Retirem't	
ARGOS	\$106.50	hr	*	\$110.25	hr
A-1 Super Duty Mist Blower	\$146.75	NA		\$152.00	hr
ATV's/Bikes	\$21.50	hr	5.00%	\$22.50	hr
Boss Mist Blower	\$64.25	NA		\$67.00	hr
Komatsu Excavator	\$147.00	hr	*	\$152.00	hr
Electric Fogger	\$142.75	NA		\$145.50	hr
Gas Powered Fogger	\$154.75	NA		\$160.00	hr
Intelli Applicators	\$95.75	NA		\$99.00	hr
Lite Foot Snow Cat	\$97.25	hr	*	\$101.50	hr
Pisten Bully	\$114.00	hr	20.00%	\$136.75	hr
Airboat	\$114.00	hr	20.00%	\$136.75	
2022 Airboat	\$135.75	hr	12.00%	\$152.00	hr
Utility Task Vehicle (UTV)	\$56.00	hr	*	\$59.25	hr

All rates rounded to the nearest 1/4 dollar.

*Calculations for ARGO, UTV, Lite Foot, and excavator include specialized parts, labor and services

AERIAL APPLICATIONS:	APPROVED PRIOR			APPROVED FY 2022/23	
	FY 2021/22			**Subject to change	
Helicopter	\$1,550.00	hr		\$1,750.00	hr
Ferrying Time	\$1,550.00	hr		\$1,750.00	hr
Ground Supt Vehicle	\$3.00	per/mi		\$3.00	per/mi
Fuel Surcharge	varies			varies	

** Helicopter, ferrying time and Ground Support Vehicle rates are subject to increase when new rates are provided by the company during FY 22/23

**MONTHLY BILLING and TREATMENT OPERATIONS
COST CONTROL BILLING FY 2022/23**

MATERIAL COST:	APPROVED PRIOR		UPDATED COST	
Agnique MMF	\$40.42	gal.	\$40.42	gal.
Agnique MMF WSP	\$9.09	lb.	\$9.09	lb.
Altosid Briquets (small/30day)	\$1.31	each	\$1.37	each
Altosid Liquid Larvicide (A.L.L.) SR5	\$288.92	gal.	\$301.16	gal.
Altosid Liquid Larvicide (A.L.L.) SR20	\$1,028.00	gal.	\$1,030.83	gal.
Altosid P35	\$19.72	NA	\$20.50	lb.
Altosid Pellets	\$27.98	lb.	\$29.10	lb.
Altosid SBG	\$2.56	lb.	\$2.56	lb.
Altosid XR Briquets (large/120 day)	\$3.78	each	\$3.92	each
Altosid XR Granules	\$7.50	lb.	\$12.60	lb.
BVA2	\$13.97	gal.	\$17.39	gal.
CoCo Bear	\$24.18	gal.	\$24.18	gal.
Deltadust (yj control)	\$15.15	lb.	\$15.15	lb.
Drione (yj control)	\$55.78	lb.	\$55.90	lb.
Evergreen 5-25 (Previously Pyroicide 7067 5%)	\$209.03	gal.	\$194.89	gal.
Kontrol Mosquito Larvicide Oil	\$6.57	gal.	\$6.57	gal.
Merus 3.0	\$449.33	gal.	\$449.33	gal.
Metalarv S-PT	\$31.47	lb.	\$31.47	lb.
Mosquito Fish	\$22.58	lb.	\$30.00	lb.
Natular 2EC	\$1,283.06	gal.	\$1,312.32	gal.
Natular G30 Granule	\$18.62	lb.	\$19.73	lb.
Natular XR Tablet	\$4.82		\$5.09	each
Vectobac 12AS	\$45.29	gal.	\$45.39	gal.
Vectobac GS	\$3.01	lb.	\$3.02	lb.
Vectobac WDG	\$44.74	lb.	\$44.71	lb.
Vectolex FG	\$7.30	lb.	\$7.44	lb.
Vectolex WDG	\$62.70	lb.	\$64.57	lb.
Vectolex WSP	\$42.83	lb.	\$48.67	lb.
Vectomax FG	\$9.75	lb.	\$9.77	lb.
Vectomax WSP	\$92.26	lbs.	\$92.37	lbs.
Vecto Prime	\$4.32	lb.	\$4.32	lb.
Wasp Freeze (17.5 oz./can)	\$10.52	can	\$10.84	can
Zenivex E-20	\$352.75	gal.	\$364.51	gal.

To get the PROPOSED amount for the materials, the most recent purchase is used going forward into the new FY. If there has not been a purchase within the prior FY, the amount is brought forward into the new FY.

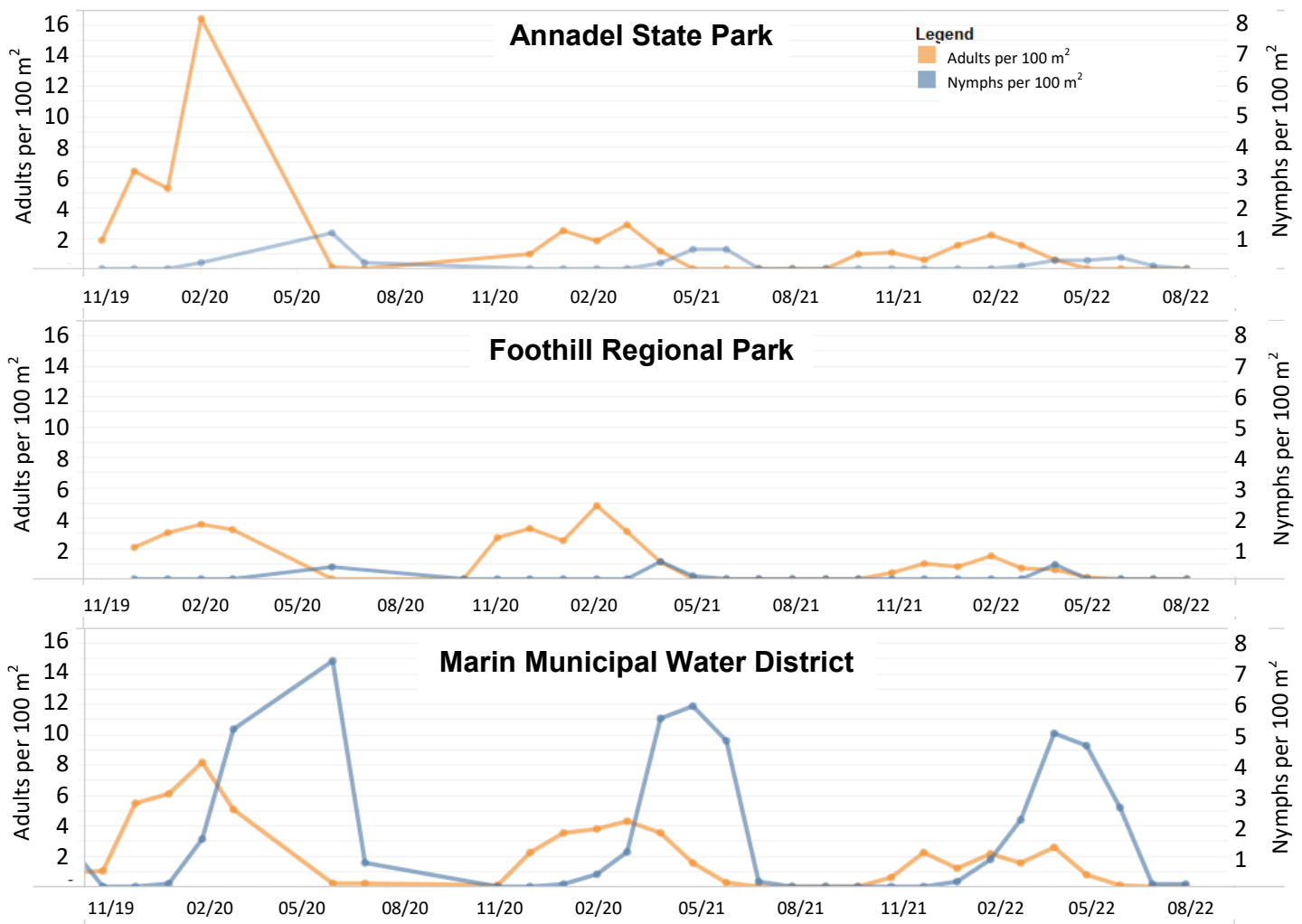
CHANGES: Materials that are highlighted in green have decreased/increased from prior fiscal year. Some of the changes may reflect sales tax increases or freight increases or material cost increase/decrease.



Laboratory Update June through August 2022

Tick Surveillance

Every month, laboratory staff visit the Marin Municipal Water District (MMWD), Annadel State Park and Foothill Regional Park. During each visit, staff drag a 1 meter by 1 meter white flannel cloth on the same pre-defined trails. They stop every 15 steps to identify, count and record the number of ticks on the flag. These ticks are then released back into the environment. This type of sampling, recommended by the Centers for Disease Control and Prevention, allows us to see trends in tick abundance over time. Below is the distribution of adult and nymphal *Ixodes pacificus* per 100 meters squared at each visit from November 2019 through August 2022.



Additional tick surveillance occurred from June through August at Spring Lake RP, Stillwater Cove RP, Riverfront RP, and Annadel SP in Sonoma County and White Hill OSP, Golden Gate National Recreation Area, Mt Burdell OSP, and MMWD in Marin County. To date in 2022, we have collected 1,211 adults and 302 nymphs

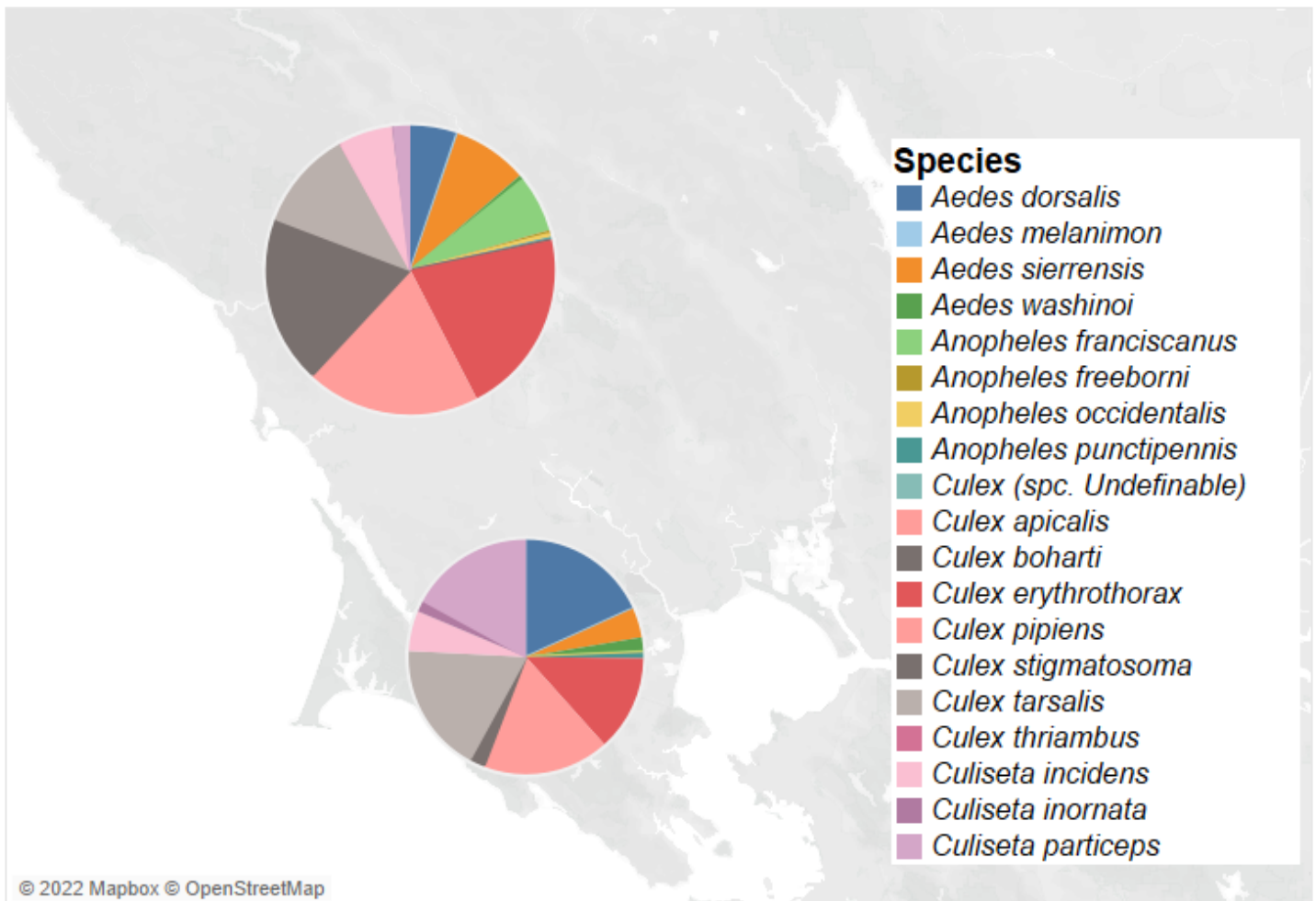


Laboratory Update June through August 2022

Adult mosquitoes identified by lab staff

County	Trap Type	Total Traps	Total Adults
Marin	EVS	321	3,004
	Gravid	26	99
	Sentinel	52	64
	Sweep Net	16	87
Sonoma	EVS	496	2,989
	Gravid	79	923
	Sentinel	133	559
	Sweep Net	74	508

Total Adults by County - June through August 2022





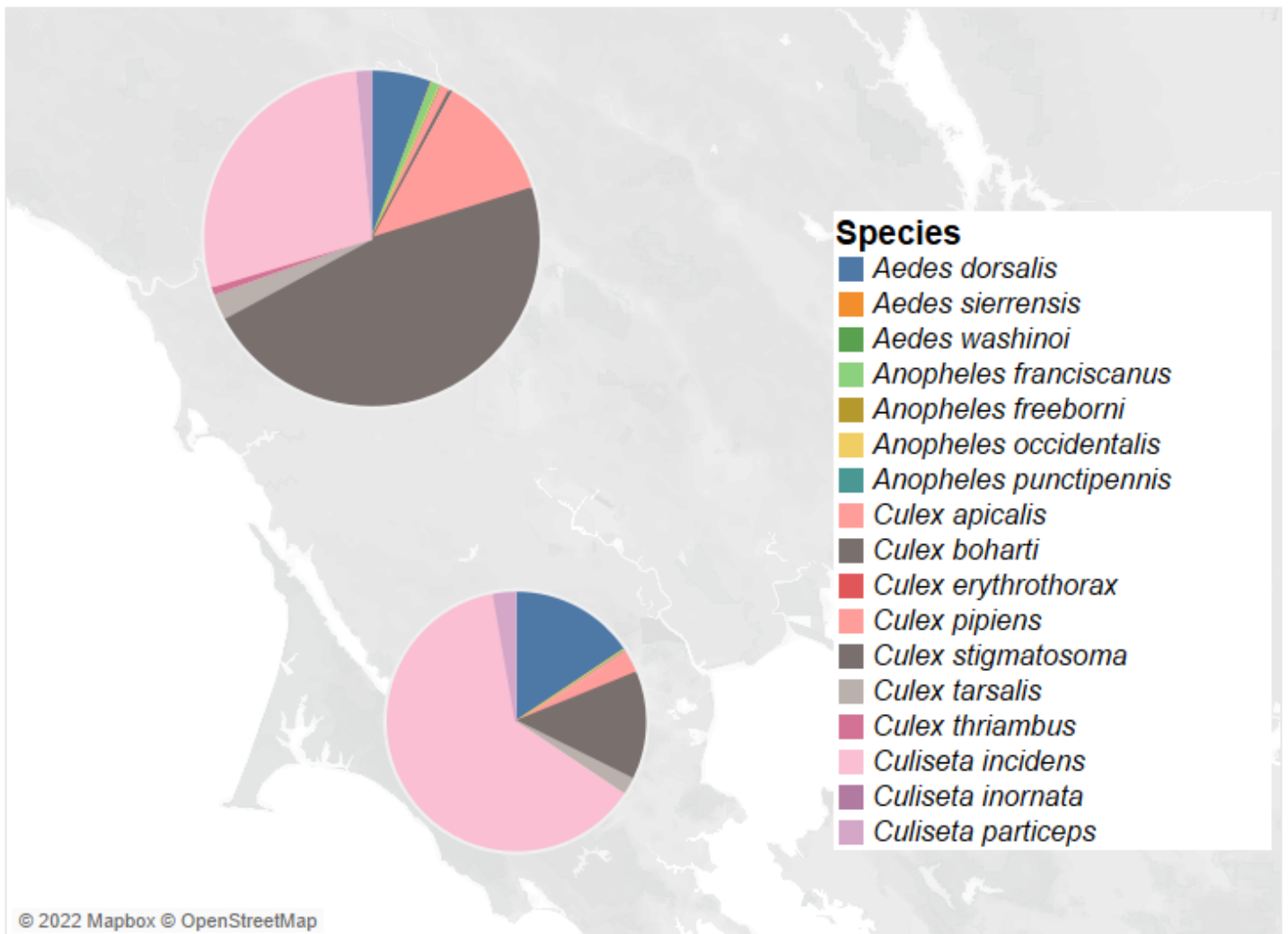
Laboratory Update

June through August 2022

Larval mosquitoes identified by lab staff

County	Total Samples	Total Larvae
Marin	526	16,009
Sonoma	750	26,777

Total Larvae by County - June through August 2022





Laboratory Update

June through August 2022

Additional Lab Activities

- Biologist Kristen Holt and Lead Biologist (LB) Sarah Brooks continued their daily work of identifying mosquito samples, pooling adult mosquitoes for testing and inputting data into multiple databases.
- Biologist Holt and seasonal staff maintained *Culex pipiens* and *Aedes sierrensis* colonies for use in testing ultra-low volume spray and larviciding equipment. Most recently, *Cx. pipiens* larvae were used to determine the efficacy of the A1 Super Duty in the side field.
- Biologist Holt worked diligently to rebuild the *Culiseta incidens* colony for use in the education program.
- LB Brooks continued to conduct regular searches of the California Natural Diversity Database and support operations staff with field technical support.
- Beginning in August, a second seasonal staff member joined the laboratory. He has been trained on several aspects of the lab and is a great addition to our team.
- Scientific Programs Manager (SPM) Dr. Kelly Liebman provided safety trainings for new staff members who weren't in attendance at the annual safety training meeting.
- All full time lab staff became certified in CPR.
- SPM Liebman continues to answer insect identification requests and work closely with Rodent Control Specialist (RCS) Tony Russo as well as other vector control technicians on potential biting insect/mite service requests.
- SPM Liebman conducted an inspection of a property with RCS Russo to collect and identify fleas, at the request of the City of Santa Rosa Code Enforcement.
- SPM Liebman provided an update on mosquito and tick surveillance to the Sonoma County Infectious Disease Task Force.
- SPM Liebman presented analysis of a PEIR addendum survey to members of the MVCAC coastal districts, and participated in discussions regarding the addendum.
- SPM Liebman attended and participated in several meetings, including the quarterly coastal region biologists meeting, monthly visual gateway working groups, and MVCAC committee meetings.

Manager's Report

- The Public Information Department attended outdoor public events in Sebastopol, Rohnert Park, and Tomales. Our booths and displays attracted considerable attention. Upcoming events include the Valley of the Moon Vintage Festival in Sonoma (October 8) and the Glen Ellen Village Festival (October 9).
- As of August 31st, 2022, the District's OPEB trust fund balance for future retiree medical obligations stood at \$7.8M. In the new pension stabilization trust fund (CEPPT), the balance reflects the initial deposit of \$1.1M made earlier this year.
- A project to replace 2,300 square feet of worn vinyl plank flooring in several offices and the technician's room had to be halted when the old floor was removed and standing water was discovered in several places. Working with Kurt Worthington, the architect working on the space remodeling project, we brought in a specialist engineer from SGS to help analyze the situation. After running some tests, we established that the moisture in the building's concrete slab on grade foundation is not caused by a plumbing leak. It is most likely the result of a failure of the vapor barrier under the slab. Because the built-in workstations in the Technician's room can't be removed and replaced, we elected to seek bids to install a clear protective coating on the exposed concrete after it is cleaned and prepared. The selected coating system is somewhat permeable to moisture and will allow us to assess the situation over the winter when the water table is higher. As part of the planned campus remodel, the workstations will be removed in a year or two, allowing a more comprehensive flooring solution to be installed.
- As the end of the District's agreement with the telephone service provider (Mitel) approached, we provided notice of our intent to terminate the contract. After evaluating the services and price quotes offered by several alternative companies, staff selected Comcast Business Phones as offering the best value proposition. The District then entered into a three-year agreement with them. As usual, the changeover and implementation process was fraught with issues. Several weeks later, we are still encountering a few bugs but overall, the system is running well. Voice quality is much improved over the Mitel system, the internet speed tripled, and the District is saving approximately \$500 per month.
- In her role as the new Education Program Specialist, Casey Richter has completed training with her predecessor and has restarted the classroom education program in the K-12 schools. She has also assisted vector control technicians in the field, staffed the District's informational booth at a recent public event, and is studying for her state vector control technician certification exams.
- Under the Pension Reform Act of 2013, the Marin County Employees' Retirement Association (MCERA) is required to conduct audits of its member agencies with the aims of improving the quality of the member data reported to MCERA, reducing administrative errors, and increasing efficiencies for both the employer agencies and the retirement system. As a relatively small agency, we were asked to be only the second agency to be audited (the agency first was tiny), as this would give the MCERA internal audit staff valuable experience before they audit an agency with several hundred staff. The audit scope included a review of the District's employment records, payroll reports, individual payee records, and data submitted to MCERA from January 1, 2021, through December 31, 2021, on a sample basis. Financial Manager Jennifer Crayne worked hard on this project that spanned several months. Last month, the

process concluded with an exit conference at which MCERA staff presented a preliminary report. MCERA staff noted that the results of the District's audit were "very clean." Three relatively minor issues were noted, none having a material financial impact on retirees or active members. In one case, MCERA agreed that their documentation was less than clear, and undertook to improve their member enrollment form. In turn, we agreed to work with our contract programmer to upgrade the Excel macro and spreadsheet that uploads our data to MCERA's proprietary computer system. Although MCERA's final report is still pending, we do not expect any further issues to arise.

- Recently, two of the Laboratory's four specialized environmental chambers failed unexpectedly and were found to be beyond economic repair. These units are operated 24/7 for rearing mosquitoes to maintain our colonies and facilitate studies or research of various kinds. Our contract maintenance company had expected the chambers to remain operational for several years, as reflected in the capital equipment replacement schedule. As there is a lead time of several months to obtain new units and payment is required when ordering, we used the provisions of the new Budget Management Policy (4100) to transfer \$35,000 from the Capital Fund's Facility Study category to Laboratory Capital Equipment. Staff consulted the Budget Chair and Vice Chair and will bring this item to the Board during the mid-year budget adjustment process later this year.
- To modernize the District's recruitment methods, Financial Manager Jennifer Crayne and I have implemented a cloud-based platform that assists with recruiting, onboarding staff, and other HR functions. We investigated several alternatives, such as NeoGov, and ultimately selected the system provided by Paylocity, our payroll service provider. It offers economical pricing and integrates fully with our existing payroll system. In addition to the recruitment and onboarding modules, we are using their Human Resources system, which affords us access to an on-call HR specialist. Currently, Paylocity is reviewing our policies and other HR-related materials.
- Dealing with numerous COVID-19 cases and the attendant compliance and documentation requirements has kept us very busy. Fortunately, we have not experienced an outbreak in the workplace. Under AB152 (pending) it appears that Supplemental Paid Sick Leave, which was due to sunset in September will be extended to December 31, 2022.

Assistant Manager's Report

- Field staff are responding to numerous service requests from the public for mosquito and yellowjacket related issues.
- There have been several high tide events recently that were near or exceeded seven feet in magnitude and flooded tidal marshes in Marin and Sonoma counties. The Vector Control Technicians and Field Supervisors have been performing challenging mosquito surveillance and control operations to prevent emergence of significant adult mosquito populations. We discovered some adult mosquitoes (pale salt marsh mosquito – *Aedes dorsalis*) along the Highway 37 corridor. We are working with neighboring districts to reduce mosquito numbers and prevent them from reaching heavily populated areas.

- The Rodent Control Specialist, Field Supervisors, Scientific Programs Manager, and I have been working on problematic rat related issues including infestations on properties in Sonoma and Marin counties. Working collaboratively with code enforcement agencies, property owners, and tenants we have been able to facilitate remedies for these issues.
- The Field Supervisors and I have been collaborating with agencies regarding existing and future construction of floating solar arrays. Mosquito surveillance and control, if necessary, within the existing arrays can be very challenging. We are hopeful that future array designs and projects will include mosquito source reduction measures and be more mosquito control friendly.
- Operations and Laboratory staff have been working collaboratively on several projects. For example, they recently worked with a manager from a mosquito larvicide company to calibrate, perform a droplet analysis, and study efficacy of the District's A1 Super Duty mist blower unit. They also navigated a challenging situation regarding a dry ice shortage to keep our adult mosquito surveillance program running smoothly.
- Over the past two months the District has received numerous compliments from the public for the services we provide. Several Vector Control Technicians and all of our seasonal Field Assistants have received verbal and/or written expressions of gratitude and acknowledgements for exceptional service.
- The District recently took delivery of two new Argo amphibious ATVs. We immediately noticed some design upgrades that should increase the durability of the machines.
- The District finally received the last of five technician/field trucks that were ordered in a prior fiscal year. The Mechanic/Facilities Manager and Assistant Mechanic have been working at a fast pace to set up and outfit new trucks for the field.
- The Mechanic/Facilities Manager and I are working on facilities related projects including the replacement of the pressure washer unit for the District's vehicle and equipment wash racks and repair of the west security gate.
- I recently negotiated a new three-year contract with Cintas for the District uniforms and certain safety items. Cintas will now automatically replace damaged uniform garments at no additional cost to the District. This will provide a cost savings compared to the previous agreement.
- We are still experiencing a relatively high demand for mosquito fish and are working diligently to provide fish to the public at the District and via delivery by field staff for contained water sources.
- The Public Information Officer and I worked together to post messaging on Nextdoor to neighborhoods throughout the District. The content included guidance on irrigation, maintaining irrigation equipment, irrigation runoff into storm water catch basins, minimizing the potential for mosquito production, and personal protection measures relative to mosquitoes.